

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

INVOICE CENTRAL MICHIGAN UNIVERSITY  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523



CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>04/20/2011</b>	PURCHASE ORDER NUMBER <b>45088681</b>
CMU REF #	
VENDOR REF #	<b>7-J. SHIRELY</b>

**INVOICE EACH SHIPMENT SEPARATELY**

<b>V E N D O R</b>	VENDOR NUMBER: 14817	<b>S H I P T O</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
	GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>06/06/2014</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS: --TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS --VIN: 2G1WA5EKXB11498915 --MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT --PAYMENT OFR THIRTY NINE MONTHS IS \$17,043.00 --CMU MAY PURCHASE THE VEHICLE AT THE END OF HTE LEASE TERM FOR \$24,674.70 --PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$437.00 PER MONTH STARTING APRIL 7, 2011. THE FIRST MONTH LEASE PAYMENT OF \$437.00 IS DUE ON APRIL 7, 2011, FOLLOWED BY 38 PAYMENTS OF \$437.00 DUE ON THE 7TH OF EACH MONTH. --THIS LEASE IS SCHEDULED TO END JUNE 6, 2014. --GRAFF CHEVROLET-MT PLEASANT, INC IS 100% RESPONSIBLE FOR THE DISPOSITION OF HTE VEHICLE AND THE FULL PAY OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH LEASE. --DAMANGE TO THE VEHICLE: NORMAL WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. --INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	3 Months	LEASE: 2011 CHEV IMPALA APRIL 7, 2011 - JUNE 6, 2011	437.00	1,311.00
00020	12 Months	LEASE: 2011 CHEV IMPALA JUNE 7, 2011 - JUNE 6, 2012; ADD FUNDS TO LINE AS FOLLOWS: 12 X \$437.00 = \$5,244.00	437.00	5,244.00
00030	12 Months	LEASE: 2011 CHEV IMPALA	0.01	0.12
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32605  
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER  
  
**PURCHASING COPY**

AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



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			<b>TOTAL</b>	<b>6,555.24</b>

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## PURCHASE ORDER



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 TO: ACCOUNTS PAYABLE, DRAWER 1000  
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 PHONE (989) 774-3523

DATE <b>04/20/2011</b>	PURCHASE ORDER NUMBER <b>45088681</b>
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<b>TOTAL</b>				<b>1,311.36</b>

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*[Signature]*  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

3 AND

04/14/2011

**Memorandum of Agreement – Automobile(s) for Athletic Business  
At Central Michigan University**

This memorandum will serve as the formalized agreement specifying the conditions between **Graff Chevrolet** and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. **Graff Chevrolet** will provide a 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EK6B11888943, valued at \$25,264.05, to the University for use by the Athletic Department.
2. **Graff Chevrolet** agrees to provide this vehicle and future like vehicles of similar value to CMU for a ~~36~~<sup>30</sup>-month period commencing with the lease of a 2011 Chevrolet Impala LS Sedan, Vin #2G1WA5EK8B1156429, from **Graff Chevrolet**. In the event that **Graff Chevrolet** discontinues providing a courtesy vehicle in conjunction with the 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EK6B11888943, **Graff Chevrolet** will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala LS Sedan, Vin #2G1WA5EK8B1156429.
3. CMU will use the vehicle for a minimum of 60 days and a maximum of 1,500 miles.
4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.
5. Central Michigan University further agrees to defend, indemnify and hold harmless **Graff Chevrolet** for any of CMU's acts or occurrences resulting from CMU's use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse **Graff Chevrolet** for any liability cost incurred by the dealership as a result of CMU's negligent use of this vehicle.
6. **Graff Chevrolet** will provide the vehicle with a dealer license plate for the entire term of this agreement.
7. Alterations to this agreement may be made by written mutual consent of the two parties.
8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 4/19/11 UNIVERSITY REPRESENTATIVE 

DATED \_\_\_\_\_ AUTOMOBILE DEALER 

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



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TO: ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

DATE 04/19/2011	PURCHASE ORDER NUMBER 45088680
CMU REF #	VENDOR REF # 7-J. SHIRELY

VOICE EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14817  GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858	S H I P  T O	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.  Please Deliver to:  CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.
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<b>TOTAL</b>				

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 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523



DATE <b>04/19/2011</b>	PURCHASE ORDER NUMBER <b>45088680</b>
CMU REF #	VENDOR REF # <b>7-J. SHIRELY</b>

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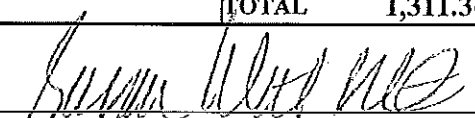
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
0040	12 Months	<p>JUNE 7, 2012 - JUNE 6, 2013; ADD FUNDS TO LINE AS FOLLOWS: 12 X \$437.00 = \$5,244.00</p> <p><b>LEASE: 2011 CHEV IMPALA</b></p> <p>JUNE 7, 2013 - JUNE 6, 2014; ADD FUNDS TO LINE AS FOLLOWS: 12 X \$437.00 = \$5,244.00</p>	0.01	0.12
			<b>TOTAL</b>	<b>1,311.36</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32605  
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

PURCHASING COPY

  
AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY

REQ. 32605

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 2G1WA5EK8B1156429

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT FOR THIRTY-NINE MONTHS IS \$17,043.00.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$24,674.70.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$437.00 PER MONTH STARTING APRIL 7, 2011. THE FIRST MONTH LEASE PAYMENT OF \$437.00 IS DUE ON APRIL 7, 2011, FOLLOWED BY 38 PAYMENTS OF \$437.00 DUE ON THE 7<sup>TH</sup> OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END JUNE 6, 2014.

--GRAFF CHEVROLET-MT. PLEASANT, INC. IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

### Memorandum of Agreement – Automobile(s) for Athletic Business At Central Michigan University

This memorandum will serve as the formalized agreement specifying the conditions between **Graff Chevrolet in Mount Pleasant, MI** and **Central Michigan University** regarding vehicles provided to the Athletic Department.

1. **Graff Chevrolet** is providing a 2010 Chevrolet Suburban, Vin#1GNUKJE37AR255768, valued at \$40,000. CMU is returning a 2011 Chevrolet Tahoe, Vin#1GNSKBE00BR127893, valued at \$55,000.
2. **Graff Chevrolet** agrees to provide this vehicle and future like vehicles of similar value to CMU for a <sup>36</sup>~~30~~-month period commencing with the lease of a 2011 Chevrolet Impala, Vin #2G1WASEKXB1148915. In the event that **Graff Chevrolet** discontinues providing a courtesy vehicle in conjunction with the 2010 Chevrolet Suburban, Vin#1GNUKJE37AR255768, Graff Chevrolet will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala, Vin #2G1WASEKXB1148915.
3. The University will have use of the vehicle for a minimum of sixty (60) days and a maximum of 10,000 miles. At the conclusion of this agreement, CMU shall return the vehicle to **Graff Chevrolet**.
4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.
5. Central Michigan University further agrees to defend, indemnify and hold harmless **Graff Chevrolet** for any of CMU's acts or occurrences resulting from CMU's use of the vehicle that gives rise to liability of any kind and in any amount. Additionally, the University agrees to reimburse **Graff Chevrolet** for any liability cost incurred by the dealership as a result of CMU's negligent use of this vehicle.
6. **Graff Chevrolet** will provide a dealer plate for the proper licensing of the vehicle.
7. Alterations to this agreement may be made by written mutual consent of the two parties.
8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 4/19/11 UNIVERSITY REPRESENTATIVE 

DATED \_\_\_\_\_ AUTOMOBILE DEALER 

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

INVOICE CENTRAL MICHIGAN UNIVERSITY  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523



DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087356</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

**INVOICE EACH SHIPMENT SEPARATELY**

<b>V E N D O R</b>	VENDOR NUMBER: 14224	<b>S H I P T O</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
	HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>10/13/2013</b>	F.O.B <b>DESTINATION-DUE IMMEDIATELY</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS: -TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS -VIN: 2D4RN4DE8AR440435 -MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT. -PAYMENT FOR THREE YEARS IS \$16,184.52 -CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60. -PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PYAMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2010. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14TH OF EACH MONTH. -THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013. -HERITAGE AUTO MALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE. -DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENATIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. -INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	8 Months	LEASE: 2010 DODGE CARAVAN NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DE8AR440435	449.57	3,596.56
00020	12 Months	LEASE: 2010 DODGE CARAVAN JUNE 15, 2011 - JUNE 14, 2012 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE8AR440435	449.57	5,394.84
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

**PURCHASING COPY**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087356</b>
CMU REF #	<b>7-HERITAGE</b>
VENDOR REF #	

INVOICE EACH SHIPMENT SEPARATELY

VENDOR	VENDOR NUMBER: <b>14224</b>	SHIPMENT	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <u>NOT</u> ACCEPT SHIPMENTS AFTER 3:30 P.M.
	HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE	F.O.B	BUYER NAME	PHONE NUMBER	PAGE
10/13/2013	DESTINATION-DUE IMMEDIATELY	SUE WATT-SMITH	989-774-3522	2 of 2

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00030	12 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2012 - JUNE 14, 2013 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE8AR440435	0.01	0.12
00040	4 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2013 -OCT 13, 2013 (4 X \$450 = \$1,798.28); VIN: 2D4RN4DE8AR440435; LEASE ENDS ON OCTOBER 13, 2013	0.01	0.04
			<b>TOTAL</b>	<b>8,991.56</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

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AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087356</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

INVOICE EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14224  HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858	S H I P T O	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <b>NOT</b> ACCEPT SHIPMENTS AFTER 3:30 P.M.  Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY</b> <b>CENTRAL RECEIVING</b> <b>1720 S. EAST CAMPUS DRIVE</b> <b>MOUNT PLEASANT MI 48859</b>  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-V INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>10/13/2013</b>	F.O.B <b>DESTINATION-DUE IMMEDIATELY</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS: -TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS -VIN: 2D4RN4DE8AR440435 -MILEAGE: ALLOWED MILEAGE OVER THE THRITY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT. -PAYMENT FOR THREE YEARS IS \$16,184.52 -CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60. -PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PYAMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2010. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14TH OF EACH MONTH. -THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013. -HERITAGE AUTO MALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VHEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE. -DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENATIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. -INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	8 Months	LEASE: 2010 DODGE CARAVAN NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DE8AR440435	449.57	3,596.56
00020	12 Months	LEASE: 2010 DODGE CARAVAN JUNE 15, 2011 - JUNE 14, 2012 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE8AR440435	0.01	0.12
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012 REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

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\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER

# CMU

CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087356</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p>VENDOR NUMBER: 14224</p> <p>HERITAGE AUTOMALL INC                  4650 E PICKARD STREET                  MT PLEASANT MI 48858</p>	S H I P T O	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY                  CENTRAL RECEIVING                  1720 S. EAST CAMPUS DRIVE                  MOUNT PLEASANT MI 48859</b></p> <p>VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.</p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W      INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE	F.O.B	BUYER NAME	PHONE NUMBER	PAGE
10/13/2013	DESTINATION-DUE IMMEDIATELY	SUE WATT-SMITH	989-774-3522	2 of 2

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00030	12 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2012 - JUNE 14, 2013 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE8AR440435	0.01	0.12
00040	4 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2013 -OCT 13, 2013 (4 X \$450 = \$1,798.28); VIN: 2D4RN4DE8AR440435; LEASE ENDS ON OCTOBER 13, 2013	0.01	0.04
<b>TOTAL</b>			<b>3,596.84</b>	

**FAXED**

JAN 18 2011

By SWSUP

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

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REGARDING THIS ORDER  
TO THE BUYER

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 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS

--VIN: **2D4RN4DE8AR440435**

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT.

--PAYMENT FOR THREE YEARS IS \$16,184.52.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60.

--PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PAYMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2011. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14<sup>TH</sup> OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013.

--HERITAGE AUTOMALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.



# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087353</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

INVOICE EACH SHIPMENT SEPARATELY

VENDOR	VENDOR NUMBER: 14224 HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858	SHIPMENT	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
			Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>10/13/2013</b>	F.O.B <b>DESTINATION-DUE IMMEDIATELY</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS: -TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS -VIN: 2D4RN4DE5AR402645 -MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT. -PAYMENT FOR THREE YEARS IS \$16,184.52 -CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60. -PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PYAMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2010. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14TH OF EACH MONTH. -THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013. -HERITAGE AUTO MALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE. -DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENATIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. -INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	8 Months	LEASE: 2010 DODGE CARAVAN NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DE5AR402645	449.57	3,596.56
00020	12 Months	LEASE: 2010 DODGE CARAVAN JUNE 15, 2011 - JUN 14, 2012 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE5AR402645	449.57	5,394.84
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES  
 REGARDING THIS ORDER  
 TO THE BUYER  
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\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

# CMU

CENTRAL MICHIGAN  
UNIVERSITY

INVOICE CENTRAL MICHIGAN UNIVERSITY  
TO: ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087353</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

**INVOICE EACH SHIPMENT SEPARATELY**

<p><b>VENDOR</b></p> <p>VENDOR NUMBER: 14224 HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858</p>	<p><b>S H I P T O</b></p>	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b></p> <p>VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.</p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>10/13/2013</b>	F.O.B <b>DESTINATION-DUE IMMEDIATELY</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>2 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00030	12 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2012 - JUN 14, 2013 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE5AR402645	0.01	0.12
00040	4 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2013 - OCT 13, 2013 (4 X \$450 = \$1,798.28); VIN: 2D4RN4DE5AR402645; LEASE ENDS ON OCTOBER 13, 2013	0.01	0.04
<b>TOTAL</b>				<b>8,991.56</b>

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AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER

# CMU

CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087353</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

VOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p>VENDOR NUMBER: 14224                  HERITAGE AUTOMALL INC                  4650 E PICKARD STREET                  MT PLEASANT MI 48858</p>	S H I P T O	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <b>NOT</b> ACCEPT SHIPMENTS AFTER 3:30 P.M.                  Please Deliver to:                  CENTRAL MICHIGAN UNIVERSITY                  CENTRAL RECEIVING                  1720 S. EAST CAMPUS DRIVE                  MOUNT PLEASANT MI 48859                  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.</p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W      INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE	F.O.B	BUYER NAME	PHONE NUMBER	PAGE
10/13/2013	DESTINATION-DUE IMMEDIATELY	SUE WATT-SMITH	989-774-3522	1 of 2

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS: -TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS -VIN: 2D4RN4DE5AR402645 -MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT. -PAYMENT FOR THREE YEARS IS \$16,184.52 -CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60. -PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PYAMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2010. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14TH OF EACH MONTH. -THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013. -HERITAGE AUTO MALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE. -DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENATIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. -INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	8 Months	LEASE: 2010 DODGE CARAVAN NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DE5AR402645	449.57	3,596.56
00020	12 Months	LEASE: 2010 DODGE CARAVAN JUNE 15, 2011 - JUN 14, 2012 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE5AR402645	0.01	0.12
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

**PURCHASING COPY**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523



DATE <b>01/18/2011</b>	PURCHASE ORDER NUMBER <b>45087353</b>
CMU REF #	VENDOR REF # <b>7-HERITAGE</b>

INVOICE EACH SHIPMENT SEPARATELY

<b>V E N D O R</b>	VENDOR NUMBER: <b>14224</b>	<b>S H I P T O</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
	HERITAGE AUTOMALL INC 4650 E PICKARD STREET MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>10/13/2013</b>	F.O.B <b>DESTINATION-DUE IMMEDIATELY</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>2 of 2</b>
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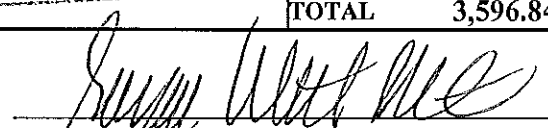
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00030	12 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2012 - JUN 14, 2013 (12 X \$450 = \$5,394.84); VIN: 2D4RN4DE5AR402645	0.01	0.12
00040	4 Months	LEASE: 2010 DODGE CARAVAN  JUNE 15, 2013 - OCT 13, 2013 (4 X \$450 = \$1,798.28); VIN: 2D4RN4DE5AR402645; LEASE ENDS ON OCTOBER 13, 2013	0.01	0.04
<b>TOTAL</b>				<b>3,596.84</b>

**FAXED**  
 JAN 18 2011  
 By SWS/AR

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 32257  
 B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES  
 REGARDING THIS ORDER  
 TO THE BUYER  
**PURCHASING COPY**

  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS

--VIN: 2D4RN4DE5AR402645

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT.

--PAYMENT FOR THREE YEARS IS \$16,184.52.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR \$10,996.60.

--PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PAYMENTS OF \$449.57 PER MONTH STARTING NOVEMBER 2011. THE FIRST MONTH LEASE PAYMENT OF \$449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF \$449.57 DUE ON THE 14<sup>TH</sup> OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013.

--HERITAGE AUTOMALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

## CMU

CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>11/04/2010</b>	PURCHASE ORDER NUMBER <b>45086385</b>
CMU REF #	VENDOR REF # <b>7-J.SHIRLEY</b>

INVOICE CENTRAL MICHIGAN UNIVERSITY  
TO: ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

INVOICE EACH SHIPMENT SEPARATELY

<p>VENDOR NUMBER: 14817</p> <p>GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858</p>	S H I P T O	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b></p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>11/20/2013</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 1</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		<p>THE TERMS OF THIS CONTRACT ARE AS FOLLOWS</p> <p>--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS</p> <p>--VIN: 1G1ZC5E13BF179172</p> <p>--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.</p> <p>--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$300.09 PER MONTH STARTING SEPTEMBER 21, 2010, FOLLOWED BY 38 PAYMENTS OF \$300.09 DUE ON THE 21ST OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS \$11,703.51</p> <p>--GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH CONTRACT.</p> <p>--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.</p> <p>--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.</p>		
0010	10 Months	<p>LEASE 2011 CHEVY MALIBU <span style="float: right;">179172</span></p> <p>SEPTEMBER 21, 2010 - JUNE 20, 2011, VIN# 1G1ZC5E13BF179172</p>	300.09	3,000.90
0020	12 Months	<p>LEASE 2011 CHEVY MALIBU</p> <p>JULY 21, 2011 - JUNE 20, 2012 (12 X \$300.09 = \$3,601.08)</p>	0.01	0.12
0030	12 Months	<p>LEASE 2011 CHEVY MALIBU</p> <p>JULY 21, 2012 - JUNE 20, 2013 (12 X \$300.09 = \$3,601.08)</p>	0.01	0.12
0040	5 Months	<p>LEASE 2011 CHEVY MALIBU</p> <p>JULY 21, 2013 - NOVEMBER 20, 2013 (5 X \$300.09 = \$1,500.45)</p>	0.01	0.05
<b>TOTAL</b>			<b>3,001.19</b>	

**FAXED**

**NOV 09 2010**

By SWS/cm

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31845  
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

PURCHASING COPY

*Sue Watt-Smith*  
AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY

REQ. 31845

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 1G1ZC5E13BF179172

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$300.09 PER MONTH STARTING SEPTEMBER 21, 2010, FOLLOWED BY 38 PAYMENTS OF \$300.09 DUE ON THE 21ST OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS \$11,703.51.

--GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ~~ISABELLA BANK & TRUST~~ AT THE END OF THE TWO YEAR CONTRACT. *GMAC*

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

10/14/10

**Memorandum of Agreement – Automobile(s) for Athletic Business  
At Central Michigan University**

This memorandum will serve as the formalized agreement specifying the conditions between **Graff Chevrolet** and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. **Graff Chevrolet** will provide a 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EKXB1136294, to the University for use by the Athletic Department. The value of the vehicle is \$24,697.65. At the conclusion of the agreement, CMU will return this vehicle.
2. **Graff Chevrolet** agrees to provide this vehicle and future like vehicles of similar value to CMU for a 39-month period commencing with the lease of a 2011 Chevrolet Malibu, Vin#1G1ZC5E13BF179172, from **Graff Chevrolet**. In the event that **Graff Chevrolet** discontinues providing a courtesy vehicle in conjunction with the 2011 Chevrolet Impala LS Sedan, **Graff Chevrolet** will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala LS.
3. CMU will use the vehicle for a minimum of 60 days and a maximum of 6,000 miles.
4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.
5. Central Michigan University further agrees to defend, indemnify and hold harmless **Graff Chevrolet** for any of CMU's acts or occurrences resulting from CMU's use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse **Graff Chevrolet** for any liability cost incurred by the dealership as a result of CMU's negligent use of this vehicle.
6. **Graff Chevrolet** will provide the vehicle with a dealer license plate for the entire term of this agreement.
7. Alterations to this agreement may be made by written mutual consent of the two parties.
8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 10-15-10 UNIVERSITY REPRESENTATIVE 

DATED \_\_\_\_\_ AUTOMOBILE DEALER 



# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>11/01/2010</b>	PURCHASE ORDER NUMBER <b>45086316</b>
CMU REF #	
VENDOR REF #	<b>7-J.SHIRLEY</b>

INVOICE EACH SHIPMENT SEPARATELY

VENDOR	VENDOR NUMBER: 14817	SHIPMENT	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
	GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b> VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>12/11/2013</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 1</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS --TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS --MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT. --PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$313.91 PER MONTH STARTING OCTOBER 11, 2010, FOLLOWED BY 38 PAYMENTS OF \$313.91 DUE ON THE 11TH OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS \$12,242.49. GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ISABELLA BANK & TRUST AT THE END OF THE TWO YEAR CONTRACT. --DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. --INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	9 Months	LEASE 2011 CHEVY MALIBU OCTOBER 11, 2010 - JUNE 11, 2011, VIN: 1G1ZC5E14BF184574	313.91	2,825.19
00020	12 Each	LEASE 2011 CHEVY MALIBU JULY 11, 2011 - JUNE 11, 2012 (12 X \$313.91 = \$3,766.92)	313.91	3,766.92
00030	12 Months	LEASE 2011 CHEVY MALIBU JULY 11, 2012 - JUNE 11, 2013 (12 X \$313.91 = \$3,766.92)	0.01	0.12
00040	6 Months	LEASE 2011 CHEVY MALIBU JULY 11, 2013 - DECEMBER 11, 2013 (6 X \$313.91 = \$1,883.46)	0.01	0.06
<b>TOTAL</b>				<b>6,592.29</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31845  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
 REGARDING THIS ORDER  
 TO THE BUYER

PURCHASING COPY

AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>11/01/2010</b>	PURCHASE ORDER NUMBER <b>45086316</b>
CMU REF #	VENDOR REF # <b>7-J.SHIRLEY</b>

INVOICE EACH SHIPMENT SEPARATELY

VENDOR	VENDOR NUMBER: <b>14817</b>	SHIP TO	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <u>NOT</u> ACCEPT SHIPMENTS AFTER 3:30 P.M.
	GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b>

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>12/11/2013</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 1</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS --TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS --MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT. --PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$313.91 PER MONTH STARTING OCTOBER 11, 2010, FOLLOWED BY 38 PAYMENTS OF \$313.91 DUE ON THE 11TH OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS \$12,242.49. GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ISABELLA BANK & TRUST AT THE END OF THE TWO YEAR CONTRACT. --DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. --INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	9 Months	LEASE 2011 CHEVY MALIBU OCTOBER 11, 2010 - JUNE 11, 2011, VIN: 1G1ZC5E14BF184574	313.91	2,825.19
00020	12 Each	LEASE 2011 CHEVY MALIBU JULY 11, 2011 - JUNE 11, 2012 (12 X \$313.91 = \$3,766.92)	0.01	0.12
00030	12 Months	LEASE 2011 CHEVY MALIBU JULY 11, 2012 - JUNE 11, 2013 (12 X \$313.91 = \$3,766.92)	0.01	0.12
00040	6 Months	LEASE 2011 CHEVY MALIBU JULY 11, 2013 - DECEMBER 11, 2013 (6 X \$313.91 = \$1,883.46)	0.01	0.06
<b>TOTAL</b>				<b>2,825.49</b>

See reverse side of this form for additional terms and conditions

55020-8012 REQ#: 31845  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

PURCHASING COPY

*[Signature]*  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>07/14/2010</b>	PURCHASE ORDER NUMBER <b>45084359</b>
CMU REF #	VENDOR REF # <b>7-K. SCHAFER</b>

INVOICE EACH SHIPMENT SEPARATELY

VENDOR	VENDOR NUMBER: 26132	SHIP TO	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
	SHAHEEN BUICK PONTIAC GMC CADILLAC INC 116 N MISSION ST MT PLEASANT MI 48858		Please Deliver to: <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b>  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>09/13/2013</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		<p>*****THE TERMS OF THIS CONTRACT ARE AS FOLLOWS*****</p> <p>CMU WILL LEASE A NEW 2010 BUICK LACROSSE CX 4-DOOR SEDAN AS PART OF A 2-FOR-1 DEAL PER THIS PURCHASE ORDER AND THE MEMORANDUM OF AGREEMENT BETWEEN CMU AND SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. DATED _____ (ATTACHMENT A).</p> <p>VIN: 1G4GB5EGXAF272965, STOCK NUMBER: MG604</p> <p>TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS</p> <p>MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE (39) MONTHS IS 48,750 (15,000 MILES PER YEAR) AT THE RATE OF \$0.15 PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.</p> <p>PAYMENT SCHEDULE: CMU WILL MAKE 38 MONTHLY PAYMENTS OF \$430.00 PER MONTH STARTING APPROXIMATELY 08/07/10. SHAHEEN WILL MAKE THE "FRONT MONEY" PAYMENT FOR CMU, WHICH INCLUDES THE FIRST PAYMENT OF \$430.00 FOR JULY 2010, \$450.00 SECURITY DEPOSIT, AND ALL FEES INCLUDING ACQUISITION FEE AND TITLE TRANSFER FEE OF \$15.00, FOR A TOTAL OF \$1,410.00.</p> <p>CMU WILL RECEIVE A \$450.00 SECURITY DEPOSIT AT THE END OF THE LEASE IF THE VEHICLE IS IN GOOD CONDITION AND THE MILEAGE IS AT OR BELOW 48,750 MILES.</p> <p>SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMC AT THE END OF THE THIRTY-NINE (39) MONTH CONTRACT.</p> <p>DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.</p> <p>INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.</p>		
00010	1 Each	1ST MONTH LEASE PAYMENT  2010 BUICK LACROSSE CX; DEALER TO MAKE FIRST MONTH LEASE PAYMENT OF \$430.00 PLUS SECURITY DEPOSIT AND ALL FEES INCLUDING ACQUISITION FEE		
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31137  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

PURCHASING COPY

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER



DATE <b>07/14/2010</b>	PURCHASE ORDER NUMBER <b>45084359</b>
CMU REF #	<b>7-K. SCHAFER</b>
VENDOR REF #	

INVOICE CENTRAL MICHIGAN UNIVERSITY  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<b>VENDOR</b> VENDOR NUMBER: 26132  SHAHEEN BUICK PONTIAC GMC CADILLAC INC 116 N MISSION ST MT PLEASANT MI 48858	<b>S</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <u>NOT</u> ACCEPT SHIPMENTS AFTER 3:30 P.M.  Please Deliver to:  <b>CENTRAL MICHIGAN UNIVERSITY</b> <b>CENTRAL RECEIVING</b> <b>1720 S. EAST CAMPUS DRIVE</b> <b>MOUNT PLEASANT MI 48859</b>  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.
<b>H</b>	<b>I</b>	
<b>D</b>	<b>P</b>	
<b>O</b>	<b>T</b>	
<b>R</b>	<b>O</b>	

**TAX FREE REGISTRY NUMBER 38-73-627-K and 38-600447-W** **INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

DELIVERY DATE ON OR BEFORE <b>09/13/2013</b>	F.O.B <b>DESTINATION-NET 30 DAYS</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>2 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		FOR A TOTAL OF \$1,410.00.		
00020	11 Months	LEASE: 2010 BUICK LACROSS CX AUGUST 14, 2010 - JUNE 13, 2011	430.00	4,730.00
00030	12 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2011 - JUNE 13, 2012 (12 X \$430.00 = \$5,160.00)	430.00	5,160.00
00040	12 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2012 - JUNE 13, 2013 (12 X \$430.00 = \$5,160.00)	0.01	0.12
00050	3 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2013 - SEPTEMBER 13, 2013 (3 X \$430.00 = \$1,290.00)	0.01	0.03
<b>TOTAL</b>				<b>9,890.15</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31137  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

**PURCHASING COPY**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER



CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>07/14/2010</b>	PURCHASE ORDER NUMBER <b>45084359</b>
CMU REF #	VENDOR REF # <b>7-K. SCHAFER</b>

INVOICE CENTRAL MICHIGAN UNIVERSITY  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p><b>VENDOR</b></p> <p>VENDOR NUMBER: 26132</p> <p>SHAHEEN BUICK PONTIAC GMC          CADILLAC INC          116 N MISSION ST          MT PLEASANT MI 48858</p>	S H I P T O	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <b>NOT</b> ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY          CENTRAL RECEIVING          1720 S. EAST CAMPUS DRIVE          MOUNT PLEASANT MI 48859</b></p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W      INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE	F.O.B	BUYER NAME	PHONE NUMBER	PAGE
09/13/2013	DESTINATION-NET 30 DAYS	SUE WATT-SMITH	989-774-3522	1 of 2

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00010	1 Each	<p>*****THE TERMS OF THIS CONTRACT ARE AS FOLLOWS*****</p> <p>CMU WILL LEASE A NEW 2010 BUICK LACROSSE CX 4-DOOR SEDAN AS PART OF A 2-FOR-1 DEAL PER THIS PURCHASE ORDER AND THE MEMORANDUM OF AGREEMENT BETWEEN CMU AND SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. DATED <u>7/14/10</u> (ATTACHMENT A).</p> <p>VIN: 1G4GB5EGXAF272965, STOCK NUMBER: MG604</p> <p>TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS</p> <p>MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE (39) MONTHS IS 48,750 (15,000 MILES PER YEAR) AT THE RATE OF \$0.15 PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.</p> <p>PAYMENT SCHEDULE: CMU WILL MAKE 38 MONTHLY PAYMENTS OF \$430.00 PER MONTH STARTING APPROXIMATELY 08/07/10. SHAHEEN WILL MAKE THE "FRONT MONEY" PAYMENT FOR CMU, WHICH INCLUDES THE FIRST PAYMENT OF \$430.00 FOR JULY 2010, \$450.00 SECURITY DEPOSIT, AND ALL FEES INCLUDING ACQUISITION FEE AND TITLE TRANSFER FEE OF \$15.00, FOR A TOTAL OF \$1,410.00.</p> <p>CMU WILL RECEIVE A \$450.00 SECURITY DEPOSIT AT THE END OF THE LEASE IF THE VEHICLE IS IN GOOD CONDITION AND THE MILEAGE IS AT OR BELOW 48,750 MILES.</p> <p>SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMC AT THE END OF THE THIRTY-NINE (39) MONTH CONTRACT.</p> <p>DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.</p> <p>INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.</p>		
<b>1ST MONTH LEASE PAYMENT</b>				
2010 BUICK LACROSSE CX; DEALER TO MAKE FIRST MONTH LEASE PAYMENT OF \$430.00 PLUS SECURITY DEPOSIT AND ALL FEES INCLUDING ACQUISITION FEE				
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31137  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

**PURCHASING COPY**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

# CMU

CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>07/14/2010</b>	PURCHASE ORDER NUMBER <b>45084359</b>
CMU REF #	VENDOR REF # <b>7-K. SCHAFER</b>

INVOICE CENTRAL MICHIGAN UNIVERSITY  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p><b>VENDOR</b></p> <p>VENDOR NUMBER: 26132</p> <p>SHAHEEN BUICK PONTIAC GMC              CADILLAC INC              116 N MISSION ST              MT PLEASANT MI 48858</p>	<p><b>S H I P T O</b></p>	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <u>NOT</u> ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;">CENTRAL MICHIGAN UNIVERSITY              CENTRAL RECEIVING              1720 S. EAST CAMPUS DRIVE              MOUNT PLEASANT MI 48859</p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE	F.O.B	BUYER NAME	PHONE NUMBER	PAGE
09/13/2013	DESTINATION-NET 30 DAYS	SUE WATT-SMITH	989-774-3522	2 of 2

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		FOR A TOTAL OF \$1,410.00.		
00020	11 Months	LEASE: 2010 BUICK LACROSS CX AUGUST 14, 2010 - JUNE 13, 2011	430.00	4,730.00
00030	12 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2011 - JUNE 13, 2012 (12 X \$430.00 = \$5,160.00)	0.01	0.12
00040	12 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2012 - JUNE 13, 2013 (12 X \$430.00 = \$5,160.00)	0.01	0.12
00050	3 Months	LEASE: 2010 BUICK LACROSS CX JULY 14, 2013 - SEPTEMBER 13, 2013 (3 X \$430.00 = \$1,290.00)	0.01	0.03
<b>TOTAL</b>			<b>4,730.27</b>	

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 31137  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

PURCHASING COPY

*[Signature]*  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

5/11/10

REQ: 31137

\*\*\*\*\*THE TERMS OF THIS CONTRACT ARE AS FOLLOWS\*\*\*\*\*

CMU WILL LEASE A NEW 2010 BUICK LACROSSE CX 4-DOOR SEDAN AS PART OF A 2-FOR-1 DEAL PER THIS PURCHASE ORDER AND THE MEMORANDUM OF AGREEMENT BETWEEN CMU AND SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. DATED \_\_\_\_\_ (ATTACHMENT A).

VIN: 1G4GB5EGXAF272965, STOCK NUMBER: MG604

TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE (39) MONTHS IS 48,750 (15,000 MILES PER YEAR) AT THE RATE OF \$0.15 PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

PAYMENT SCHEDULE: CMU WILL MAKE 38 MONTHLY PAYMENTS OF \$430.00 PER MONTH STARTING APPROXIMATELY 08/07/10. SHAHEEN WILL MAKE THE "FRONT MONEY" PAYMENT FOR CMU, WHICH INCLUDES THE FIRST PAYMENT OF \$430.00 FOR JULY 2010, \$450.00 SECURITY DEPOSIT, AND ALL FEES INCLUDING ACQUISITION FEE AND TITLE TRANSFER FEE OF \$15.00, FOR A TOTAL OF \$1,410.00.

CMU WILL RECEIVE A \$450.00 SECURITY DEPOSIT AT THE END OF THE LEASE IF THE VEHICLE IS IN GOOD CONDITION AND THE MILEAGE IS AT OR BELOW 48,750 MILES.

SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. IS 100% RESPONSIBLE FOR THE VEHICLE AND THE FULL PAY-OFF BALANCE TO CMU AT THE END OF THE (39) MONTH CONTRACT.

THE WEAR AND TEAR NOT SUBJECT TO THE FINANCIAL RESPONSIBILITY OF

CENTRAL MICHIGAN UNIVERSITY AS A LESSEE.

*I will fill in after I sign the document*

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



CENTRAL MICHIGAN  
UNIVERSITY

<b>DATE</b> 01/13/2010	<b>PURCHASE ORDER NUMBER</b> 45081197
<b>CMU REF #</b>	<b>VENDOR REF #</b> H. CANFIELD

INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p><b>VENDOR NUMBER: 13757</b></p> <p>FOUR SEASONS FORD              LINCOLN MERCURY OF CADILLAC INC              319 N MITCHELL              CADILLAC MI 49601</p>	<b>S H I P T O</b>	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <b>NOT</b> ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY              CENTRAL RECEIVING              1720 S. EAST CAMPUS DRIVE              MOUNT PLEASANT MI 48859</b></p> <p>VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.</p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE 04/03/2013	F.O.B DESTINATION-PREPAID	BUYER NAME SUE WATT-SMITH	PHONE NUMBER 989-774-3522	PAGE 1 of 2
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		THE TERMS OF THIS CONTRACT ARE AS FOLLOWS --TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS --MILEAGE: ALLOWED MILEAGE OVER THE THIRTY NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT. --PAYMENT FOR TWO YEARS IS \$12,616.89. --PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$323.51 PER MONTH STARTING JANUARY 4, 2010. THE FIRST MONTH LEASE PAYMENT OF \$323.51 PLUS \$15.00 TITLE FEE AND \$8.00 REGISTRATION FEE (TOTAL \$343.51) IS DUE ON DELIVERY. --FOUR SEASONS FORD WILL PROVIDE A 2009 FORD TAURUS AND FUTURE LIKE VEHICLES TO CMU FOR A 39-MONTH PERIOD COMMENCING AND COINCIDING WITH THE THIRTY NINE MONTH LEASE AGREEMENT OF THIS 2010 FORD FUSION. --DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY. --INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.		
00010	1 Months	PREPAY 1ST MONTH LEASE PAYMENT	323.51	323.51
		THE FIRST MONTHLY PAYMENT OF \$323.51 IS DUE ON 01/04/2010, FOLLOWED BY 38 PAYMENTS OF \$323.51 DUE ON THE 3RD DAY OF EACH MONTH.		
00020	1 Each	PREPAY TITLE/REGISTRATION FEES	23.00	23.00
00030	5 Months	LEASE-2010 FORD FUSION SE	323.51	1,617.55
		2.5L 14 ENGINE; 6-SPEED AUTO TRANSMISSION; VIN: 3FAHP0HA2AR216760; LEASE PERIOD OF FEBRUARY 2010 - JUNE 2010		
00040	12 Months	LEASE: JULY 2010 - JUNE 2011	323.51	3,882.12
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 30014  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

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\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY



# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

DATE <b>01/13/2010</b>	PURCHASE ORDER NUMBER <b>45081197</b>
CMU REF #	
VENDOR REF #	<b>H. CANFIELD</b>

**INVOICE EACH SHIPMENT SEPARATELY**

<b>V E N D O R</b>	VENDOR NUMBER: 13757  FOUR SEASONS FORD LINCOLN MERCURY OF CADILLAC INC 319 N MITCHELL CADILLAC MI 49601	<b>S H I P T O</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL <u>NOT</u> ACCEPT SHIPMENTS AFTER 3:30 P.M.  Please Deliver to:  <b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b>  VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>04/03/2013</b>	F.O.B <b>DESTINATION-PREPAID</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>2 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
00050	12 Months	12 MONTHS @ \$323.51/MONTH = \$3,882.12 LEASE: JULY 2011 - JUNE 2012	323.51	3,882.12
00060	9 Months	12 MONTHS @ \$323.51/MONTH = \$3,882.12 LEASE: JULY 2012 - MAR 2013 9 MONTHS @ \$323.51/MONTH = \$2,911.59	0.01	0.09
<b>TOTAL</b>				<b>9,728.39</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 30014  
 BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
 REGARDING THIS ORDER  
 TO THE BUYER  
**PURCHASING COPY**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER



CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>01/13/2010</b>	PURCHASE ORDER NUMBER <b>45081197</b>
CMU REF #	<b>H. CANFIELD</b>
VENDOR REF #	

INVOICE CENTRAL MICHIGAN UNIVERSITY  
TO: ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<p><b>VENDOR</b></p> <p>VENDOR NUMBER: 13757</p> <p>FOUR SEASONS FORD LINCOLN MERCURY OF CADILLAC INC 319 N MITCHELL CADILLAC MI 49601</p>	<b>S H I P T O</b>	<p>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.</p> <p>Please Deliver to:</p> <p style="text-align: center;"><b>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</b></p>
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TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-V      INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>04/03/2013</b>	F.O.B <b>DESTINATION-PREPAID</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>1 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		<p>THE TERMS OF THIS CONTRACT ARE AS FOLLOWS</p> <p>--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS</p> <p>--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.</p> <p>--PAYMENT FOR TWO YEARS IS \$12,616.89.</p> <p>--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$323.51 PER MONTH STARTING JANUARY 4, 2010. THE FIRST MONTH LEASE PAYMENT OF \$323.51 PLUS \$15.00 TITLE FEE AND \$8.00 REGISTRATION FEE (TOTAL \$343.51) IS DUE ON DELIVERY.</p> <p>--FOUR SEASONS FORD WILL PROVIDE A 2009 FORD TAURUS AND FUTURE LIKE VEHICLES TO CMU FOR A 39-MONTH PERIOD COMMENCING AND COINCIDING WITH THE THIRTY NINE MONTH LEASE AGREEMENT OF THIS 2010 FORD FUSION.</p> <p>--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.</p> <p>--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.</p>		
0010	1 Months	<b>PREPAY 1ST MONTH LEASE PAYMENT</b>	323.51	323.51
		THE FIRST MONTHLY PAYMENT OF \$323.51 IS DUE ON 01/04/2010, FOLLOWED BY 38 PAYMENTS OF \$323.51 DUE ON THE 3RD DAY OF EACH MONTH.		
0020	1 Each	<b>PREPAY TITLE/REGISTRATION FEES</b>	23.00	23.00
0030	5 Months	<b>LEASE-2010 FORD FUSION SE</b>	323.51	1,617.55
		2.5L 14 ENGINE; 6-SPEED AUTO TRANSMISSION; VIN: 3FAHP0HA2AR216760; LEASE PERIOD OF FEBRUARY 2010 - JUNE 2010		
0040	12 Months	<b>LEASE: JULY 2010 - JUNE 2011</b>	<i>323.51 /01</i>	<i>3882.12 /12</i>
<b>TOTAL</b>				

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 30014  
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES  
REGARDING THIS ORDER  
TO THE BUYER

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\_\_\_\_\_  
AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY

# CENTRAL MICHIGAN UNIVERSITY

## PURCHASE ORDER



CENTRAL MICHIGAN  
UNIVERSITY

DATE <b>01/13/2010</b>	PURCHASE ORDER NUMBER <b>45081197</b>
CMU REF #	VENDOR REF # <b>H. CANFIELD</b>

INVOICE CENTRAL MICHIGAN UNIVERSITY  
 TO: ACCOUNTS PAYABLE, DRAWER 1000  
 MT. PLEASANT, MICHIGAN 48859  
 PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<b>VENDOR</b> VENDOR NUMBER: 13757  FOUR SEASONS FORD LINCOLN MERCURY OF CADILLAC INC 319 N MITCHELL CADILLAC MI 49601	<b>S</b>	SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.  Please Deliver to:  CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859
<b>H</b>	<b>I</b>	
<b>D</b>	<b>P</b>	
<b>O</b>	<b>T</b>	
<b>R</b>	<b>O</b>	

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W      INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE <b>04/03/2013</b>	F.O.B <b>DESTINATION-PREPAID</b>	BUYER NAME <b>SUE WATT-SMITH</b>	PHONE NUMBER <b>989-774-3522</b>	PAGE <b>2 of 2</b>
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ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
0050	12 Months	12 MONTHS @ \$323.51/MONTH = \$3,882.12 LEASE: JULY 2011 - JUNE 2012	.01	.12
0060	9 Months	12 MONTHS @ \$323.51/MONTH = \$3,882.12 LEASE: JULY 2012 - MAR 2013	.01	.09
			<b>TOTAL</b>	<b>\$1,964.39</b>

See reverse side of this form for additional terms and conditions

55020-8012      REQ#: 30014  
 BRAD WACHLER RO 119 PH: 1904

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 REGARDING THIS ORDER  
 TO THE BUYER  
  
**PURCHASING COPY**

AUTHORIZED SIGNATURE FOR  
 CENTRAL MICHIGAN UNIVERSITY

REQ 30014

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT FOR THIRTY-NINE MONTHS IS \$12,616.89.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF \$323.51 PER MONTH STARTING JANUARY 4, 2010. THE FIRST MONTH LEASE PAYMENT OF \$323.51 PLUS \$15.00 TITLE FEE AND \$8.00 REGISTRATION FEE (TOTAL \$346.51) IS DUE ON DELIVERY.

--FOUR SEASONS FORD WILL PROVIDE A 2009 FORD TAURUS AND FUTURE LIKE VEHICLES TO CMU FOR A 39-MONTH PERIOD COMMENCING AND COINCIDING WITH THE THIRTY-NINE MONTH LEASE AGREEMENT OF THIS 2010 FORD FUSION.

--FOUR SEASONS FORD LINCOLN MERCURY IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO FORD MOTOR CREDIT AT THE END OF THE THIRTY-NINE MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

CMU Driver: Pool

License Plate: 078 X 849

1/11/10

**Memorandum of Agreement – Automobile(s) for Athletic Business  
At Central Michigan University**

This memorandum will serve as the formalized agreement specifying the conditions between **Four Season's Ford** and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. **Four Season's Ford** will sell a 2009 Ford Taurus, VIN #1FAHP25W19G111710, to the University for use by the Athletic Department. The value of the vehicle is \$18,076 with the total cost being \$18,289 which includes \$213 docking and title fees.
2. CMU will use the vehicle for a minimum of 60 days and a maximum of 15,000 miles. At the conclusion of the agreement, **Four Season's Ford** will purchase the 2009 Ford Taurus, VIN #1FAHP25W19G111710, by check for \$18,076.
3. **Four Season's Ford** agrees to provide this vehicle and future like vehicles to CMU for a 39-month period commencing with this agreement. This 39-month period will coincide with the 39 month lease of a 2010 Ford Fusion from **Four Season's Ford**.
4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.
5. Central Michigan University further agrees to defend, indemnify and hold harmless **Four Season's Ford** for any of CMU's acts or occurrences resulting from CMU's use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse **Four Season's Ford** for any liability cost incurred by the dealership as a result of CMU's negligent use of this vehicle.
6. CMU will provide the vehicle with a State of Michigan municipal license plate for the entire term of this agreement.
7. Alterations to this agreement may be made by written mutual consent of the two parties.
8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 1/12/10 UNIVERSITY REPRESENTATIVE 

DATED \_\_\_\_\_ AUTOMOBILE DEALER \_\_\_\_\_