CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

INVOICE CENTRAL MICHIGAN UNIVERSITY
TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER NUMBER: 45088681
DATE: 04/20/2011

VENDOR REF #: 7-J. SHIRELY

INVOICE EACH SHIPMENT SEPARATELY

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>SHIP TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRAFF CHEVROLET MT PLEASANT INC 4580 EAST PICKARD MT PLEASANT MI 48858</td>
<td>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</td>
</tr>
</tbody>
</table>

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W

DELIVERY DATE ON OR BEFORE: 06/06/2014
F.O.B: DESTINATION-NET 30 DAYS

BUYER NAME: SUE WATT-SMITH
PHONE NUMBER: 989-774-3522

The terms of this contract are as follows:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 2G1WASEKXB1498915

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT

--PAYMENT OF RF THIRTY NINE MONTHS IS $17,043.00

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR $24,674.70

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $437.00 PER MONTH STARTING APRIL 7, 2011. THE FIRST MONTH LEASE PAYMENT OF $437.00 IS DUE ON APRIL 7, 2011, FOLLOWED BY 35 PAYMENTS OF $437.00 DUE ON THE 7TH OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END JUNE 6, 2014.

--GRAFF CHEVROLET-MT PLEASANT, INC IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH LEASE.

--DAMAGE TO THE VEHICLE: NORMAL WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td>3 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>437.00</td>
<td>1,311.00</td>
</tr>
<tr>
<td>APRIL 7, 2011 - JUNE 6, 2011</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00020</td>
<td>12 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>437.00</td>
<td>5,244.00</td>
</tr>
<tr>
<td>JUNE 7, 2011 - JUNE 6, 2012; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00030</td>
<td>12 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012 REQ#: 32605
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
## CENTRAL MICHIGAN UNIVERSITY

**PURCHASE ORDER**

**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

**VENDOR NUMBER:** 14817  
GRAFF CHEVROLET MT PLEASANT INC  
4580 EAST PICKARD  
MT PLEASANT MI 48858

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

Please Deliver to:  
CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859

**VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.**

**TAX FREE REGISTRY NUMBER** 38-73-627-K and 38-6004447-W

**DELIVERY DATE ON OR BEFORE:** 06/06/2014  
**F.O.B:** DESTINATION-NET 30 DAYS

**BUYER NAME:** SUE WATT-SMITH  
**PHONE NUMBER:** 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
</table>
| 00040 | 12 Months | LEASE: 2011 CHEV IMPALA  
JUNE 7, 2012 - JUNE 6, 2013; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00 | 0.01 | 0.12 |

**TOTAL:** 6,555.24

See reverse side of this form for additional terms and conditions

**55020-8012**  
**REQ#:** 32605  
**BRAD WACHLER RO 119 PH: 1904**
PURCHASE ORDER

CMU

CENTRAL MICHIGAN UNIVERSITY

DATE 04/20/2011
PURCHASE ORDER NUMBER 45088681

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

VENDOR REF # 7-J. SHIRELY

INVOICE EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14617
GRAFF CHEVROLET MT PLEASANT INC
4580 EAST PICKARD
MT PLEASANT MI 48858

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W

INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE 06/06/2014
F.O.B DESTINATION-NET 3C DAYS

BUYER NAME SUE WATT-SMITH
PHONE NUMBER 989-774-3522
PAGE 1 of 2

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 2G1WA5KXB11498915

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT

--PAYMENT OF THIRTY NINE MONTHS IS $17,043.00

--CMU MAY PURCHASE THE VEHICLE AT THE END OF HTE LEASE TERM FOR $24,674.70

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $437.00 PER MONTH STARTING APRIL 7, 2011. THE FIRST MONTH LEASE PAYMENT OF $437.00 IS DUE ON APRIL 7, 2011, FOLLOWED BY 38 PAYMENTS OF $437.00 DUE ON THE 7TH OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END JUNE 6, 2014.

--GRAFF CHEVROLET-MT PLEASANT, INC IS 100% RESPONSIBLE FOR THE DISPOSITION OF HTS VEHICLE AND THE FULL PAY OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE-MONTH LEASE.

--DAMAGE TO THE VEHICLE: NORMAL WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td>3 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>437.00</td>
<td>1,311.00</td>
</tr>
<tr>
<td>00020</td>
<td>12 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td>00030</td>
<td>12 Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012 REQ#: 32605
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
**CENTRAL MICHIGAN UNIVERSITY**

**PURCHASE ORDER**

**TO:**
ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

**FROM:**
VENDOR NUMBER: 14817
GRAFF CHEVROLET MT PLEASANT INC
4580 EAST PICKARD
MT PLEASANT MI 48853

**DATE:** 04/20/2011
**PURCHASE ORDER NUMBER:** 45088681
**CMU REF #:** 7-J. SHIRELY

**SHIPPING INSTRUCTIONS:**
SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

**TAX FREE REGISTRY NUMBER:** 38-73-627-K and 38-6004447-W
INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

**DELIVERY DATE ON OR BEFORE:** 06/06/2014
**F.O.B:** DESTINATION-NET 30 DAYS
**BUYER NAME:** SUE WATT-SMITH
**PHONE NUMBER:** 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00040</td>
<td>12</td>
<td>LEASE: 2011 CHEV IMPALA JUNE 7, 2012 - JUNE 6, 2013; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

**SUBTOTAL:**

**TOTAL:** 1,311.36

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 32605
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

Purchasing copy
Memorandum of Agreement – Automobile(s) for Athletic Business
At Central Michigan University

This memorandum will serve as the formalized agreement specifying the conditions between Graff Chevrolet and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. **Graff Chevrolet** will provide a 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EK6B11888943, valued at $25,264.05, to the University for use by the Athletic Department.

2. **Graff Chevrolet** agrees to provide this vehicle and future like vehicles of similar value to CMU for a 36-month period commencing with the lease of a 2011 Chevrolet Impala LS Sedan, Vin #2G1WA5EKB1156429, from Graff Chevrolet. In the event that Graff Chevrolet discontinues providing a courtesy vehicle in conjunction with the 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EK6B11888943, Graff Chevrolet will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala LS Sedan, Vin #2G1WA5EK8B1156429.

3. CMU will use the vehicle for a minimum of 60 days and a maximum of 1,500 miles.

4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.

5. Central Michigan University further agrees to defend, indemnify and hold harmless Graff Chevrolet for any of CMU’s acts or occurrences resulting from CMU’s use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse Graff Chevrolet for any liability cost incurred by the dealership as a result of CMU’s negligent use of this vehicle.

6. **Graff Chevrolet** will provide the vehicle with a dealer license plate for the entire term of this agreement.

7. Alterations to this agreement may be made by written mutual consent of the two parties.

8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 4/19/11 UNIVERSITY REPRESENTATIVE

DATED __________ AUTOMOBILE DEALER
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

VOYCE CENTRAL MICHIGAN UNIVERSITY

VENDOR NUMBER: 14817
GRAFF CHEVROLET MT PLEASANT INC
4580 EAST PICKARD
MT PLEASANT MI 48858

SHP EACH PURCHASE ORDER SEPARATELY, CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859
VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6064447-W
INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DATE
04/19/2011
PURCHASE ORDER NUMBER
45088680

CMU REF #
7-J. SHIRELY

DELIVERY DATE ON OR BEFORE
06/06/2014
F.O.B.
DESTINATION-NET 30 DAYS
BUYER NAME
SUE WATT-SMITH
PHONE NUMBER
989-774-3522
PAGE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>0010</td>
<td>3</td>
<td>LEASE: 2011 CHEV IMPALA  APRIL 7, 2011 - JUNE 5, 2011</td>
<td>437.00</td>
<td>1,311.00</td>
</tr>
<tr>
<td>0020</td>
<td>12</td>
<td>LEASE: 2011 CHEV IMPALA  JUNE 7, 2011 - JUNE 6, 2012; ADD FUNDS TO LINE AS FOLLOWS: 12 X 437.00 = $5,244.00</td>
<td>437.00</td>
<td>5,244.00</td>
</tr>
<tr>
<td>0030</td>
<td>12</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 32605
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>10040</td>
<td></td>
<td>JUNE 7, 2012 - JUNE 6, 2013; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>JUNE 7, 2013 - JUNE 6, 2014; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 6,555.24
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

VENDOR EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14817
GRAFF CHEVROLET MT PLEASANT INC
4580 EAST PICKARD
MT PLEASANT MI 48858

SHIP ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

VENDOR’S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W
INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE
06/06/2014
DESTINATION-NET 30 DAYS

F.O.B

BUYER NAME
SUE WATT-SMITH

PHONE NUMBER
989-774-3522

PAGE
1 of 2

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>0010</td>
<td>Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>437.00</td>
<td>1,311.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>APRIL 7, 2011 - JUNE 6, 2011</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0020</td>
<td>Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JUNE 7, 2011 - JUNE 6, 2012; ADD FUNDS TO LINE AS FOLLOWS: 12 X $437.00 = $5,244.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0030</td>
<td>Months</td>
<td>LEASE: 2011 CHEV IMPALA</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012     REQ#: 32605
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR
CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
# Central Michigan University Purchase Order

**Date:** 04/19/2011  
**Purchase Order Number:** 45088680  
**CMU Reference #:** 7-J. Shirely  
**Vendor Reference #:** 14817

**Vendor:** Graff Chevrolet Mt Pleasant Inc  
4580 East Pickard  
Mt Pleasant MI 48858

**Remarks:** Ship each purchase order separately. Central receiving will not accept shipments after 3:30 p.m.

Please deliver to:  
Central Michigan University  
Central Receiving  
1720 S. East Campus Drive  
Mt Pleasant MI 48859

**Vendor's Failure to Deliver Articles to the Above Specified Address Shall Result in Non-Payment.**

---

**TAX FREE REGISTRY NUMBER:** 38-73-627-K and 38-6004447-W  
**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

**Delivery Date On or Before:** 06/06/2014  
**F.O.B.:** Destination-Net 30 Days

**Buyer Name:** Sue Watt-Smith  
**Phone Number:** 989-774-3522  
**Page:** 2 of 2

---

**Item** | **Quantity** | **Description** | **Unit Price** | **Total Price**
--- | --- | --- | --- | ---
0040 | 12 Months | Lease: 2011 Chev Impala  
June 7, 2012 - June 6, 2013; Add funds to line as follows: 12 x $437.00 = $5,244.00 | 0.01 | 0.12

---

**Total:** 1,311.36

---

See reverse side of this form for additional terms and conditions.

55020-8012  
REQ#: 32605  
Brad Wachler RO 119 PH: 1994

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

Purchasing Copy
THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 2G1WA5EK8B1156429

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT FOR THIRTY-NINE MONTHS IS $17,043.00.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR $24,674.70.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $437.00 PER MONTH STARTING APRIL 7, 2011. THE FIRST MONTH LEASE PAYMENT OF $437.00 IS DUE ON APRIL 7, 2011, FOLLOWED BY 38 PAYMENTS OF $437.00 DUE ON THE 7TH OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END JUNE 6, 2014.

--GRAFF CHEVROLET-MT. PLEASANT, INC. IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.
Memorandum of Agreement – Automobile(s) for Athletic Business
At Central Michigan University

This memorandum will serve as the formalized agreement specifying the conditions between Graff Chevrolet in Mount Pleasant, MI and Central Michigan University regarding vehicles provided to the Athletic Department.

1. **Graff Chevrolet** is providing a 2010 Chevrolet Suburban, Vin#1GNUKJE37AR255768, valued at $40,000. CMU is returning a 2011 Chevrolet Tahoe, Vin#1GNSKXE00BR127893, valued at $55,000.

2. **Graff Chevrolet** agrees to provide this vehicle and future like vehicles of similar value to CMU for a 36-month period commencing with the lease of a 2011 Chevrolet Impala, Vin #2G1WA5EKXB1148915. In the event that Graff Chevrolet discontinues providing a courtesy vehicle in conjunction with the 2010 Chevrolet Suburban, Vin#1GNUKJE37AR255768, Graff Chevrolet will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala, Vin #2G1WA5EKXB1148915.

3. The University will have use of the vehicle for a minimum of sixty (60) days and a maximum of 10,000 miles. At the conclusion of this agreement, CMU shall return the vehicle to **Graff Chevrolet**.

4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.

5. Central Michigan University further agrees to defend, indemnify and hold harmless **Graff Chevrolet** for any of CMU’s acts or occurrences resulting from CMU’s use of the vehicle that gives rise to liability of any kind and in any amount. Additionally, the University agrees to reimburse **Graff Chevrolet** for any liability cost incurred by the dealership as a result of CMU’s negligent use of this vehicle.

6. **Graff Chevrolet** will provide a dealer plate for the proper licensing of the vehicle.

7. Alterations to this agreement may be made by written mutual consent of the two parties.

8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

**DATED** 4/19/11 UNIVERSITY REPRESENTATIVE

**DATED** __________ AUTOMOBILE DEALER
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

VENDOR NUMBER: 14224
HERITAGE AUTOMALL INC
4650 E PICKARD STREET
MT PLEASANT MI 48858

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
Please Deliver to:

CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004347-W
INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

INVOICE EACH SHIPMENT SEPARATELY

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td>8 Months</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>449.57</td>
<td>3,596.56</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DE8AR440435</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00020</td>
<td>12 Months</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>449.57</td>
<td>5,394.84</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JUNE 15, 2011 - JUNE 14, 2012 (12 X $450 = $5,394.84); VIN: 2D4RN4DE8AR440435</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 32257
B. WACHLER ROSE 113 PH: 1994

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR
CENTRAL MICHIGAN UNIVERSITY

Purchasing Copy

Date: 01/18/2011
Purchase Order Number: 45087356
CMU Ref #: 7-HERITAGE
Vendor Ref #: 7-HERITAGE
## CENTRAL MICHIGAN UNIVERSITY

### PURCHASE ORDER

**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**VENDOR NUMBER:** 14224  
HERITAGE AUTOMALL INC  
4650 E PICKARD STREET  
MT PLEASANT MI 48853

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

**Please Deliver to:**  
CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859

**TAX FREE REGISTRY NUMBER:** 38-73-627-K and 38-6094447-W  
**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

**DELIVERY DATE ON OR BEFORE:** 10/13/2013  
**F.O.B. DESTINATION-DUE IMMEDIATELY**

**BUYER NAME:** SUE WATT-SMITH  
**PHONE NUMBER:** 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00030</td>
<td>12</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>JUNE 15, 2012 - JUNE 14, 2013 (12 X $450 = $5,394.84);</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VIN: 2D4RN4DE8AR40435</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00040</td>
<td>4</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>0.01</td>
<td>0.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>JUNE 15, 2013 - OCT 13, 2013 (4 X $450 = $1,798.28);</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VIN: 2D4RN4DE8AR40435; LEASE ENDS ON OCTOBER 13, 2013</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** 8,991.56

---

**DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER**

**AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY**

**Purchasing Copy**

**55020-8012**  
**REQ#: 32257**  
**B. WACHLER ROSE 113 PH: 1904**

---

See reverse side of this form for additional terms and conditions.
The terms of this contract are as follows:

- Terms of Contract: Thirty-Six (36) Months
- VIN: 2D4RN4DE8AR440435
- Mileage: Allowed mileage over the thirty-six months is 45,000. 15 cents per mile charged for mileage over 45,000 at end of contract.
- Payment for three years is $16,184.52
- CMU may purchase the vehicle at the end of the lease term for $10,996.60.
- Payment schedule: Thirty-six monthly payments of $449.57 per month starting November 2010. The first month lease payment of $449.57 is due on October 14, 2010, followed by 35 payments of $449.57 due on the 14th of each month.
- This lease is scheduled to end October 13, 2013.
- Heritage Auto Mall is 100% responsible for the disposition of the vehicle and the full pay-off balance to ally at the end of the thirty-six month lease.
- Damage to vehicle: Normal vehicle wear and tear not subject to penalties; damage, however, is the financial responsibility of Central Michigan University.
- Insurance: Must be provided by Central Michigan University as required by financial institution.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td>8 Months</td>
<td>Lease: 2010 Dodge Caravan Nov 14, 2010 - June 14, 2011; VIN: 2D4RN4DE8AR440435</td>
<td>449.57</td>
<td>3,596.56</td>
</tr>
<tr>
<td>00020</td>
<td>12 Months</td>
<td>Lease: 2010 Dodge Caravan June 15, 2011 - June 14, 2012 (12 x $450 - $5,394.84); VIN: 2D4RN4DE8AR440435</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

**TOTAL**
## Central Michigan University Purchase Order

**To:** Accounts Payable, Drawer 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**Central Michigan University**

**CMU**

**Vendor Number:** 14224  
**Heritage Automall Inc**  
4650 E Pickard Street  
MT PLEASANT MI 48853

**Vendor:**

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please Deliver to:

Central Michigan University  
Central Receiving  
1720 S. East Campus Drive  
Mount Pleasant MI 48859

VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

### Tax Free Registry Number

38-73-627-K and 38-6004447-W

**Indicate Purchase Order Number on all documents and Packages**

<table>
<thead>
<tr>
<th>Delivery Date On or Before</th>
<th>FOB</th>
<th>Buyer Name</th>
<th>Phone Number</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/13/2013</td>
<td>DESTINATION-DUE IMMEDIATELY</td>
<td>SUE WATT-SMITH</td>
<td>989-774-3522</td>
<td>2 of 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>00030</td>
<td>12</td>
<td>Lease: 2010 Dodge Caravan</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td>Months</td>
<td>JUNE 15, 2012 - JUNE 14, 2013 (12 x $450 = $5,394.84); VIN: 2D4RN4DE8AR440435</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00040</td>
<td>4</td>
<td>Lease: 2010 Dodge Caravan</td>
<td>0.01</td>
<td>0.04</td>
</tr>
<tr>
<td></td>
<td>Months</td>
<td>JUNE 15, 2013 - OCT 13, 2013 (4 x $450 = $1,798.25); VIN: 2D4RN4DE8AR440435; LEASE ENDS ON OCTOBER 13, 2013</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| TOTAL | 3,596.84 |

---

**See reverse side of this form for additional terms and conditions**

55020-8012  
REQ#: 32257  
B. WACHLER ROSE 113 PH: 1994

**Purchasing Copy**

**Direct All Inquiries Regarding This Order To The Buyer**

**Authorized Signature For Central Michigan University**
THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS

--VIN: 2D4RN4DE8AR440435

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT.

--PAYMENT FOR THREE YEARS IS $16,184.52.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR $10,996.60.

--PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PAYMENTS OF $449.57 PER MONTH STARTING NOVEMBER 2011. THE FIRST MONTH LEASE PAYMENT OF $449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF $449.57 DUE ON THE 14TH OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013.

--HERITAGE AUTOMALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

INVOICE EACH SHIPMENT SEPARATELY

<table>
<thead>
<tr>
<th>VENDOR NUMBER: 14224</th>
</tr>
</thead>
<tbody>
<tr>
<td>HERITAGE AUTOMALL INC</td>
</tr>
<tr>
<td>4650 E PICKARD STREET</td>
</tr>
<tr>
<td>MT PLEASANT MI 48858</td>
</tr>
</tbody>
</table>

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W

DELIVERY DATE ON OR BEFORE: 10/13/2013
DESTINATION-DUE IMMEDIATELY

BUYER NAME: SUE WATT-SMITH
PHONE NUMBER: 989-774-3522

INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
</tr>
</tbody>
</table>

TERMS OF THIS CONTRACT ARE AS FOLLOWS:
- TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS
- VIN: 2D4RN4DESAR402645
- MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT.
- PAYMENT FOR THREE YEARS IS $16,184.52
- CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR $10,996.60.
- PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PAYMENTS OF $449.57 PER MONTH STARTING NOVEMBER 2010. THE FIRST MONTH LEASE PAYMENT OF $449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF $449.57 DUE ON THE 14TH OF EACH MONTH.
- THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013.
- HERITAGE AUTO MALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALY AT THE END OF THE THIRTY-SIX MONTH LEASE.
- DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.
- INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
</tr>
</tbody>
</table>

NOV 14, 2010 - JUNE 14, 2011; VIN: 2D4RN4DESAR402645
JUNE 15, 2011 - JUN 14, 2012 (12 X $450 = $5,394.84); VIN: 2D4RN4DESAR402645

TOTAL

449.57  3,596.56
449.57  5,394.84

8 MONTHS
12 MONTHS

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 32257
B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
## CENTRAL MICHIGAN UNIVERSITY
### PURCHASE ORDER

**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**VENDOR NUMBER:** 14224  
HERITAGE AUTOMALL INC  
4650 E PICKARD STREET  
MT PLEASANT MI 48858

**SHIP EACH SHIPMENT SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

Please Deliver to:  
CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859  

**TAX FREE REGISTRY NUMBER** 38-73-627-K and 38-6004447-W  
**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

**DELIVERY DATE ON OR BEFORE** 10/13/2013  
**F.O.B** DESTINATION-DUE IMMEDIATELY

**BUYER NAME** SUE WATT-SMITH  
**PHONE NUMBER** 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00030</td>
<td>12</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>
|        |          | JUNE 15, 2012 - JUN 14, 2013 (12 X $450 = $5,394.84);  
VIN: 2D4RN4DE5AR402645 |            |             |
| 00040  | 4        | LEASE: 2010 DODGE CARAVAN    | 0.01       | 0.04        |
|        |          | JUNE 15, 2013 - OCT 13, 2013 (4 X $450 = $1,798.28);  
VIN: 2D4RN4DE5AR402645; LEASE ENDS ON OCTOBER 13, 2013 |            |             |

**TOTAL** 8,991.56

See reverse side of this form for additional terms and conditions

55020-8012  
REqui: 32257  
B. WACHLER ROSE 113 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
**Central Michigan University Purchase Order**

**Vendor:**
- Number: 14224
- Name: Heritage Automall Inc
- Address: 4650 E Pickard Street
- MT Pleasant MI 48858

**Shipment:**
- Each order should be shipped separately. Central receiving will not accept shipments after 3:30 PM.
- Please deliver to:
  - Central Michigan University
  - Central Receiving
  - 1720 S. East Campus Drive
  - Mount Pleasant MI 48859
  - Vendors' failure to deliver articles to the above specified address shall result in non-payment.

**Tax Free Registry Numbers:**
- 38-73-627-K and 38-6004447-W

**Delivery Date:**
- 10/13/2013
- Destination-Due Immediately

**Buyer:**
- Name: Sue Watt-Smith
- Phone: 989-774-3522

**Item | Quantity | Description | Unit Price | Total Price**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>The terms of this contract are as follows:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Terms of contract: Thirty-six (36) months</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- VIN: 2D4RN4DE5AR402645</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Mileage: Allowed mileage over the thirty-six months is 45,000. 15 cents per mile charged for mileage over 45,000 at end of contract.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Payment for three years is $16,184.52</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- CMU may purchase the vehicle at the end of the lease term for $10,996.60.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Payment schedule: Thirty-six monthly payments of $449.57 per month starting November 2010. The first month lease payment of $449.57 is due on October 14, 2010, followed by 35 payments of $449.57 due on the 14th of each month.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- This lease is scheduled to end October 13, 2013.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Heritage Auto Mall is 100% responsible for the disposition of the vehicle and the full pay-off balance to Ally at the end of the thirty-six month lease.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Damage to vehicle: Normal vehicle wear and tear not subject to penalties; damage, however, is the financial responsibility of Central Michigan University.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Insurance: Must be provided by Central Michigan University as required by financial institution.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8 Months</td>
<td><strong>Lease: 2010 Dodge Caravan</strong></td>
<td>449.57</td>
<td>3,596.56</td>
</tr>
<tr>
<td></td>
<td>12 Months</td>
<td><strong>Lease: 2010 Dodge Caravan</strong></td>
<td>0.01</td>
<td>0.12</td>
</tr>
</tbody>
</table>

**Total:**

- See reverse side of this form for additional terms and conditions
- Req#: 32257
- B. Wachler Rose 113 PH: 1964
- Authorized Signature for Central Michigan University

Authorized signature for Central Michigan University
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

INVOICE EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14224
HERITAGE AUTOMALL INC
4650 E PICKARD STREET
MT PLEASANT MI 48859

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES
TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W

DELIVERY DATE ON OR BEFORE
10/13/2013
DESTINATION-DUE IMMEDIATELY

BUYER NAME: SUE WATT-SMITH
PHONE NUMBER: 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00030</td>
<td>12</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JUNE 15, 2012 - JUN 14, 2013 (12 X $450 = $5,394.84); VIN: 2D4RN4DE5420645</td>
<td></td>
<td></td>
</tr>
<tr>
<td>00040</td>
<td>4</td>
<td>LEASE: 2010 DODGE CARAVAN</td>
<td>0.01</td>
<td>0.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JUNE 15, 2013 - OCT 13, 2013 (4 X $450 = $1,798.28); VIN: 2D4RN4DE5420645; LEASE ENDS ON OCTOBER 13, 2013</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 3,596.84

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 32257
B. WACHLER ROSE 113 PH: 1994

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER
APPROVED SIGNATURE FOR PURCHASING COPY

CMU REF # 7-HERITAGE

Purchasing copy

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

FAXED JAN 18 2011

By SUE WATT-SMITH
THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-SIX (36) MONTHS

--VIN: 2D4RN4DE5AR402645

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-SIX MONTHS IS 45,000. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 45,000 AT END OF CONTRACT.

--PAYMENT FOR THREE YEARS IS $16,184.52.

--CMU MAY PURCHASE THE VEHICLE AT THE END OF THE LEASE TERM FOR $10,996.60.

--PAYMENT SCHEDULE: THIRTY-SIX MONTHLY PAYMENTS OF $449.57 PER MONTH STARTING NOVEMBER 2011. THE FIRST MONTH LEASE PAYMENT OF $449.57 IS DUE ON OCTOBER 14, 2010, FOLLOWED BY 35 PAYMENTS OF $449.57 DUE ON THE 14TH OF EACH MONTH.

--THIS LEASE IS SCHEDULED TO END OCTOBER 13, 2013.

--HERITAGE AUTOMALL IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ALLY AT THE END OF THE THIRTY-SIX MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

INVOICE CENTRAL MICHIGAN UNIVERSITY
TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

INVOICE EACH SHIPMENT SEPARATELY

VENDOR NUMBER: 14817
GRAFF CHEVROLET M/C PLEASANT INC
4580 EAST PICKARD
MT PLEASANT MI 48858

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.

Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W

DELIVERY DATE ON OR BEFORE
11/20/2013

DESTINATION-NET 30 DAYS

BUYER NAME
SUE WATT-SMITH
PHONE NUMBER
989-774-3522

INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

F.O.B

PAGE
1 of 1

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 1G1ZC5E13BF79172

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $300.09 PER MONTH STARTING SEPTEMBER 21, 2010, FOLLOWED BY 38 PAYMENTS OF $300.09 DUE ON THE 21ST OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS $11,703.51

--GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMAC AT THE END OF THE THIRTY-NINE MONTH CONTRACT.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>10010</td>
<td>10</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td>300.09</td>
<td>3,000.90</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SEPTEMBER 21, 2010 - JUNE 20, 2011, VIN# 1G1ZC5E13BF7942</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10020</td>
<td>12</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 21, 2011 - JUNE 20, 2012 (12 X $300.09 = $3,601.08)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10030</td>
<td>12</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 21, 2012 - JUNE 20, 2013 (12 X $300.09 = $3,601.08)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10040</td>
<td>5</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td>0.01</td>
<td>0.05</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 21, 2013 - NOVEMBER 20, 2013 (5 X $300.09 = $1,500.45)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 3,001.19

See reverse side of this form for additional terms and conditions

55020-8012  REQ#: 31845
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

Purchasing Copy
THE TERMS OF THIS CONTRACT ARE AS FOLLOWS

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--VIN: 1G1ZC5E13F179172

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $300.09 PER MONTH STARTING SEPTEMBER 21, 2010, FOLLOWED BY 38 PAYMENTS OF $300.09 DUE ON THE 21ST OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS $11,703.51.

--GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ESABELLA BANK & TRUST AT THE END OF THE TWO YEAR CONTRACT. GMAC

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALITIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.
Memorandum of Agreement — Automobile(s) for Athletic Business
At Central Michigan University

This memorandum will serve as the formalized agreement specifying the conditions between Graff Chevrolet and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. Graff Chevrolet will provide a 2011 Chevrolet Impala LS Sedan, VIN #2G1WA5EKXB1136294, to the University for use by the Athletic Department. The value of the vehicle is $24,697.65. At the conclusion of the agreement, CMU will return this vehicle.

2. Graff Chevrolet agrees to provide this vehicle and future like vehicles of similar value to CMU for a 39-month period commencing with the lease of a 2011 Chevrolet Malibu, Vin#1G1ZC5E13BF179172, from Graff Chevrolet. In the event that Graff Chevrolet discontinues providing a courtesy vehicle in conjunction with the 2011 Chevrolet Impala LS Sedan, Graff Chevrolet will assume payments for the remaining term of the lease of the 2011 Chevrolet Impala LS.

3. CMU will use the vehicle for a minimum of 60 days and a maximum of 6,000 miles.

4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.

5. Central Michigan University further agrees to defend, indemnify and hold harmless Graff Chevrolet for any of CMU’s acts or occurrences resulting from CMU’s use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse Graff Chevrolet for any liability cost incurred by the dealership as a result of CMU’s negligent use of this vehicle.

6. Graff Chevrolet will provide the vehicle with a dealer license plate for the entire term of this agreement.

7. Alterations to this agreement may be made by written mutual consent of the two parties.

8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

Dated 10-15-10 UNIVERSITY REPRESENTATIVE

Dated __________ AUTOMOBILE DEALER
## CENTRAL MICHIGAN UNIVERSITY PURCHASE ORDER

**INVOICE CENTRAL MICHIGAN UNIVERSITY**  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**INVOICE EACH SHIPMENT SEPARATELY**

<table>
<thead>
<tr>
<th>VENDOR NUMBER: 14817</th>
<th>SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRAFF CHEVROLET MT PLEASANT INC</td>
<td>CENTRAL MICHIGAN UNIVERSITY</td>
</tr>
<tr>
<td>4580 EAST PICKARD</td>
<td>CENTRAL RECEIVING</td>
</tr>
<tr>
<td>MT PLEASANT MI 48858</td>
<td>1720 S. EAST CAMPUS DRIVE</td>
</tr>
<tr>
<td></td>
<td>MOUNT PLEASANT MI 48859</td>
</tr>
<tr>
<td></td>
<td>VENDOR'S FAILURE TO DELIVER ARTICLES TO THE ABOVE SPECIFIED ADDRESS SHALL RESULT IN NON-PAYMENT.</td>
</tr>
</tbody>
</table>

**TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W**

**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

<table>
<thead>
<tr>
<th>DELIVERY DATE</th>
<th>F.O.B</th>
<th>DESTINATION-NET 30 DAYS</th>
<th>BUYER NAME</th>
<th>PHONE NUMBER</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/11/2013</td>
<td></td>
<td></td>
<td>SUE WATT-SMITH</td>
<td>989-774-3522</td>
<td>1 of 1</td>
</tr>
</tbody>
</table>

**THE TERMS OF THIS CONTRACT ARE AS FOLLOWS**

---**TERMS OF CONTRACT:** THIRTY-NINE (39) MONTHS

---**MILEAGE:** ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

---**PAYMENT SCHEDULE:** THIRTY-NINE MONTHLY PAYMENTS OF $313.91 PER MONTH STARTING OCTOBER 11, 2010, FOLLOWED BY 38 PAYMENTS OF $313.91 DUE ON THE 11TH OF EACH MONTH. THE TOTAL OF YOUR MONTHLY PAYMENTS IS $12,242.49.

GRAFF CHEVROLET IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO ISABELLA BANK & TRUST AT THE END OF THE TWO YEAR CONTRACT.

---**DAMAGE TO VEHICLE:** NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

---**INSURANCE:** MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010 Months</td>
<td>9</td>
<td>LEASE 2011 CHEVY MALIBU October 11, 2010 - June 11, 2011, VIN: 1G1ZC5E14BF184574</td>
<td>313.91</td>
<td>2,825.19</td>
</tr>
<tr>
<td>00020</td>
<td>12</td>
<td>LEASE 2011 CHEVY MALIBU July 11, 2011 - June 11, 2012 (12 X $313.91 = $3,766.92)</td>
<td>313.91</td>
<td>3,766.92</td>
</tr>
<tr>
<td>00030 Months</td>
<td>12</td>
<td>LEASE 2011 CHEVY MALIBU July 11, 2012 - June 11, 2013 (12 X $313.91 = $3,766.92)</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td>00040 Months</td>
<td>6</td>
<td>LEASE 2011 CHEVY MALIBU July 11, 2013 - December 11, 2013 (6 X $313.91 = $1,883.46)</td>
<td>0.01</td>
<td>0.06</td>
</tr>
</tbody>
</table>

**TOTAL** 6,592.29

See reverse side of this form for additional terms and conditions

55020-8012  
REQ#: 31845

BRAD WACHLER  
RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
**CENTRAL MICHIGAN UNIVERSITY**  
**PURCHASE ORDER**

**INVOICE**  
**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**VENDOR NUMBER:** 14817  
GRAFF CHEVROLET MT PLEASANT INC  
4580 EAST PICKARD  
MT PLEASANT MI 48858

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

Please Deliver to:  
CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859

**TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W**

**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

**DATE:** 11/01/2010  
**PURCHASE ORDER NUMBER:** 45086316

**CMU REF #**  
**VENDOR REF #** 7-J-SHIRLEY

**DELIVERY DATE ON OR BEFORE:** 12/11/2013  
**F.O.B:** DESTINATION-NET 30 DAYS  
**BUYER NAME:** SUE WATT-SMITH  
**PHONE NUMBER:** 989-774-3522  
**PAGE:** 1 of 1

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td>9 Months</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>OCTOBER 11, 2010 - JUNE 11, 2011, VIN: 1G1ZCSE14BF184574</td>
<td>313.91</td>
<td>2,825.19</td>
</tr>
<tr>
<td>00020</td>
<td>12 Each</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 11, 2011 - JUNE 11, 2012 (12 X $313.91 = $3,766.92)</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td>00030</td>
<td>12 Months</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 11, 2012 - JUNE 11, 2013 (12 X $313.91 = $3,766.92)</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td>00040</td>
<td>6 Months</td>
<td>LEASE 2011 CHEVY MALIBU</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY 11, 2013 - DECEMBER 11, 2013 (6 X $313.91 = $1,883.46)</td>
<td>0.01</td>
<td>0.06</td>
</tr>
</tbody>
</table>

**TOTAL** 2,825.49

See reverse side of this form for additional terms and conditions.

55020-8012  
REQ#: 31845  
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR  
CENTRAL MICHIGAN UNIVERSITY  
PURCHASING COPY
ITEM | QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL PRICE
---|---|---|---|---
00010 | Each | 1ST MONTH LEASE PAYMENT | | |  

2010 BUICK LACROSSE CX, DEALER TO MAKE FIRST MONTH LEASE PAYMENT OF $430.00 PLUS SECURITY DEPOSIT AND ALL FEES INCLUDING ACQUISITION FEE

See reverse side of this form for additional terms and conditions

55020-8012  REQ#:  31137  
BRAD WACHLER  RO 119  PH: 1904
# CENTRAL MICHIGAN UNIVERSITY
## PURCHASE ORDER

**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**FROM:** VENDOR NUMBER: 26132  
SHAHEEN BUICK PONTIAC GMC  
CADILLAC INC  
116 N MISSION ST  
MT PLEASANT MI 48858

**SHIP TO:** CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859

**VENDOR REF #** 7-K. SCHAFER

**PURCHASE ORDER NUMBER** 45084359  
**DATE** 07/14/2010

---

**DELIVERY DATE ON OR BEFORE** 09/13/2013  
**F.O.B.** DESTINATION-NET 30 DAYS

**BUYER NAME** SUE WATT-SMITH  
**PHONE NUMBER** 989-774-3522

---

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00020</td>
<td>11 Months</td>
<td>LEASE: 2010 BUICK LACROSS CX AUGUST 14, 2010 - JUNE 13, 2011</td>
<td>430.00</td>
<td>4,730.00</td>
</tr>
<tr>
<td>00030</td>
<td>12 Months</td>
<td>LEASE: 2010 BUICK LACROSS CX JULY 14, 2011 - JUNE 13, 2012 (12 X $430.00 = $5,160.00)</td>
<td>430.00</td>
<td>5,160.00</td>
</tr>
<tr>
<td>00040</td>
<td>12 Months</td>
<td>LEASE: 2010 BUICK LACROSS CX JULY 14, 2012 - JUNE 13, 2013 (12 X $430.00 = $5,160.00)</td>
<td>0.01</td>
<td>0.12</td>
</tr>
<tr>
<td>00050</td>
<td>3 Months</td>
<td>LEASE: 2010 BUICK LACROSS CX JULY 14, 2013 - SEPTEMBER 13, 2013 (3 X $430.00 = $1,290.00)</td>
<td>0.01</td>
<td>0.03</td>
</tr>
</tbody>
</table>

**TOTAL** 9,890.15

---

See reverse side of this form for additional terms and conditions

**DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER**

**AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY**

**REQ#:** 31137  
**BRAD WACHLER RO 119 PH: 1904**

**PURCHASING COPY**
# CENTRAL MICHIGAN UNIVERSITY
## PURCHASE ORDER

**INVOICE CENTRAL MICHIGAN UNIVERSITY**
**TO:** ACCOUNTS PAYABLE, DRAWER 1000
**MT. PLEASANT, MICHIGAN 48859**
**PHONE (989) 774-3523**

**CMU**
**CENTRAL MICHIGAN UNIVERSITY**

**INVOICE EACH SHIPMENT SEPARATELY**

<table>
<thead>
<tr>
<th>VENDOR NUMBER:</th>
<th>CMU REF #</th>
</tr>
</thead>
<tbody>
<tr>
<td>26132</td>
<td>7-K. SCHAFER</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>SHIP</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHAHEEN BUICK PONTIAC GMC CADILLAC INC</td>
<td></td>
<td>CENTRAL MICHIGAN UNIVERSITY CENTRAL RECEIVING 1720 S. EAST CAMPUS DRIVE MOUNT PLEASANT MI 48859</td>
</tr>
<tr>
<td>116 N MISSION ST</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MT PLEASANT MI 48858</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

**PLEASE DELIVER TO:**

**TAX FREE REGISTRY NUMBER 38-73-627-K AND 38-600447-W**

**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

<table>
<thead>
<tr>
<th>DELIVERY DATE</th>
<th>F.O.B.</th>
<th>DESTINATION</th>
<th>NET 30 DAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/13/2013</td>
<td>DESTINATION</td>
<td>NET 30 DAYS</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUYER NAME</th>
<th>PHONE NUMBER</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUE WATT-SMITH</td>
<td>989-774-3522</td>
<td>1 of 2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00010</td>
<td></td>
<td><em><strong>THE TERMS OF THIS CONTRACT ARE AS FOLLOWS</strong></em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CMU WILL LEASE A NEW 2010 BUICK LACROSSE CX 4-DOOR SEDAN AS PART OF A 2-FOR-1 DEAL PER THIS PURCHASE ORDER AND THE MEMORANDUM OF AGREEMENT BETWEEN CMU AND SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. DATED **7/14/10** (ATTACHMENT A).**

**VIN: 1G4GB5EXAE272965, STOCK NUMBER: MG604**

**TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS**

**MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE (39) MONTHS IS 48,750 (15,000 MILES PER YEAR) AT THE RATE OF $0.15 PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.**

**PAYMENT SCHEDULE: CMU WILL MAKE 38 MONTHLY PAYMENTS OF $430.00 PER MONTH STARTING APPROXIMATELY 08/07/10. SHAHEEN WILL MAKE THE "FRONT MONEY" PAYMENT FOR CMU, WHICH INCLUDES THE FIRST PAYMENT OF $430.00 FOR JULY 2010, $430.00 SECURITY DEPOSIT, AND ALL FEES INCLUDING ACQUISITION FEE AND TITLE TRANSFER FEE OF $15.00, FOR A TOTAL OF $1,410.00.**

**CMU WILL RECEIVE A $450.00 SECURITY DEPOSIT AT THE END OF THE LEASE IF THE VEHICLE IS IN GOOD CONDITION AND THE MILEAGE IS AT OR BELOW 48,750 MILES.**

**SHAHEEN BUICK PCNTIAC GMC CADILLAC, INC. IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO GMC AT THE END OF THE THIRTY-NINE (39) MONTH CONTRACT.**

**DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.**

**INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.**

**2010 BUICK LACROSSE CX; DEALER TO MAKE FIRST MONTH LEASE PAYMENT OF $430.00 PLUS SECURITY DEPOSIT AND ALL FEES INCLUDING ACQUISITION FEE**

---

**55020-8012**
**REQ#: 31137**
**BRAD WACHLER RO 119 PH: 1904**

**DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER**

**AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY**

**PURCHASING COPY**
**INVOICE CENTRAL MICHIGAN UNIVERSITY**

**PURCHASE ORDER**

**CMU**

**CENTRAL MICHIGAN UNIVERSITY**

**VENDOR NUMBER: 26132**

**SHAHEEN BUICK PONTIAC GMC**

**CADILLAC INC**

116 N MISSION ST

MT PLEASANT MI 48858

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.**

Please Deliver to:

**CENTRAL MICHIGAN UNIVERSITY**

**CENTRAL RECEIVING**

1720 S. EAST CAMPUS DRIVE

MOUNT PLEASANT MI 48859

**TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W**

**INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES**

**DATE:** 07/14/2010

**PURCHASE ORDER NUMBER:** 45084359

**CMU REF #:** 7-K. SCHAFER

**VENDOR REF #:**

**DELIVERY DATE ON OR BEFORE:** 09/13/2013

**F.O.B:** DESTINATION-NET 30 DAYS

**BUYER NAME:** SUE WATT-SMITH

**PHONE NUMBER:** 989-774-3522

**PAGE:** 2 of 2

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00020</td>
<td>11 MONTHS</td>
<td>LEASE: 2010 BUICK LACROSS CX</td>
<td>AUGUST 14, 2010 - JUNE 13, 2011</td>
<td>430.00</td>
</tr>
<tr>
<td>00030</td>
<td>12 MONTHS</td>
<td>LEASE: 2010 BUICK LACROSS CX</td>
<td>JULY 14, 2011 - JUNE 13, 2012 (12 X $430.00 = $5,160.00)</td>
<td>0.01</td>
</tr>
<tr>
<td>00040</td>
<td>12 MONTHS</td>
<td>LEASE: 2010 BUICK LACROSS CX</td>
<td>JULY 14, 2012 - JUNE 13, 2013 (12 X $430.00 = $5,160.00)</td>
<td>0.01</td>
</tr>
<tr>
<td>00050</td>
<td>3 MONTHS</td>
<td>LEASE: 2010 BUICK LACROSS CX</td>
<td>JULY 14, 2013 - SEPTEMBER 13, 2013 (3 X $430.00 = $1,290.00)</td>
<td>0.01</td>
</tr>
</tbody>
</table>

**TOTAL:** 4,730.27

See reverse side of this form for additional terms and conditions.

55020-8012  
REQ#: 31137  
BRAD WACHLER  
RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
*****THE TERMS OF THIS CONTRACT ARE AS FOLLOWS*****

CMU WILL LEASE A NEW 2010 BUICK LACROSSE CX 4-DOOR SEDAN AS PART OF A 2-FOR-1 DEAL PER THIS PURCHASE ORDER AND THE MEMORANDUM OF AGREEMENT BETWEEN CMU AND SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. DATED ___________ (ATTACHMENT A).

VIN: 1G4GB5EGXAF272965, STOCK NUMBER: MG604

TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE (39) MONTHS IS 48,750 (15,000 MILES PER YEAR) AT THE RATE OF $0.15 PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

PAYMENT SCHEDULE: CMU WILL MAKE 38 MONTHLY PAYMENTS OF $430.00 PER MONTH STARTING APPROXIMATELY 08/07/10. SHAHEEN WILL MAKE THE "FRONT MONEY" PAYMENT FOR CMU, WHICH INCLUDES THE FIRST PAYMENT OF $430.00 FOR JULY 2010, $450.00 SECURITY DEPOSIT, AND ALL FEES INCLUDING ACQUISITION FEE AND TITLE TRANSFER FEE OF $15.00, FOR A TOTAL OF $1,410.00.

CMU WILL RECEIVE A $450.00 SECURITY DEPOSIT AT THE END OF THE LEASE IF THE VEHICLE IS IN GOOD CONDITION AND THE MILEAGE IS AT OR BELOW 48,750 MILES.

SHAHEEN BUICK PONTIAC GMC CADILLAC, INC. IS 100% RESPONSIBLE FOR THE WEAR AND TEAR NOT SUBJECT TO THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY AS THE (39) MONTH CONTRACT.

B: Purchasing/RFP&Qs/Suc/Vehicle Lease Language/39-MO LEASE_2010 LACROSSE-CX_SHAHEEN.docx
CENTRAL MICHIGAN UNIVERSITY
PURCHASE ORDER

INVOICE: CENTRAL MICHIGAN UNIVERSITY
TO: ACCOUNTS PAYABLE, DRAWER 1000
MT. PLEASANT, MICHIGAN 48859
PHONE (989) 774-3523

DATE: 01/13/2010
PURCHASE ORDER NUMBER: 45081197

CMU REF #: H. CANFIELD

VENDOR NUMBER: 13757
FOUR SEASONS FORD
LINCOLN MERCURY OF CADILLAC INC
319 N MITCHELL
CADILLAC MI 49601

SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPT SHIPMENTS AFTER 3:30 P.M.
Please Deliver to:
CENTRAL MICHIGAN UNIVERSITY
CENTRAL RECEIVING
1720 S. EAST CAMPUS DRIVE
MOUNT PLEASANT MI 48859

TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W
INDICATE PURCHASE ORDER NUMBER ON ALL DOCUMENTS AND PACKAGES

DELIVERY DATE ON OR BEFORE: 04/03/2013
F.O.B DESTINATION-PREPAID

BUYER NAME: SUE WATT-SMITH
PHONE NUMBER: 989-774-3522
PAGE: 1 of 2

THE TERMS OF THIS CONTRACT ARE AS FOLLOWS

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT FOR TWO YEARS IS $12,616.89.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $323.51 PER MONTH STARTING JANUARY 4, 2010. THE FIRST MONTH LEASE PAYMENT OF $323.51 PLUS $15.00 TITLE FEE AND $8.00 REGISTRATION FEE (TOTAL $343.51) IS DUE ON DELIVERY.

--FOUR SEASONS FORD WILL PROVIDE A 2009 FORD TAURUS AND FUTURE LIKE VEHICLES TO CMU FOR A 39-MONTH PERIOD COMMENCING AND COINCIDING WITH THE THIRTY NINE MONTH LEASE AGREEMENT OF THIS 2010 FORD FUSION.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.

ITEM | QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL PRICE
-- | -- | -- | -- | --
00010 | 1 | PREPAY 1ST MONTH LEASE PAYMENT | $323.51 | $323.51

THE FIRST MONTHLY PAYMENT OF $323.51 IS DUE ON 01/04/2010, FOLLOWED BY 38 PAYMENTS OF $323.51 DUE ON THE 3RD DAY OF EACH MONTH.

00020 | 1 | PREPAY TITLE/REGISTRATION FEES | $23.00 | $23.00

00030 | 5 | LEASE-2010 FORD FUSION SE | $323.51 | $1,617.55

2.5L 14 ENGINE; 6-SPEED AUTO TRANSMISSION; VIN: 3FAHP0HA2AR216760;
LEASE PERIOD OF FEBRUARY 2010 - JUNE 2010

00040 | 12 | LEASE: JULY 2010 - JUNE 2011 | $323.51 | $3,882.12

TOTAL

See reverse side of this form for additional terms and conditions

55020-8012 | REQ#: 30014
BRAD WACHLER RO 119 PH: 1904

DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER

AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY

PURCHASING COPY
# CENTRAL MICHIGAN UNIVERSITY
## PURCHASE ORDER

**TO:** ACCOUNTS PAYABLE, DRAWER 1000  
**MT. PLEASANT, MICHIGAN 48859**  
**PHONE (989) 774-3523**

**VENDOR:** FOUR SEASONS FORD  
**LINCOLN MERCURY OF CADILLAC INC**  
**319 N MITCHELL**  
**CADILLAC MI 49601**

**INVOICE EACH SHIPMENT SEPARATELY**

**SHIP EACH PURCHASE ORDER SEPARATELY. CENTRAL RECEIVING WILL NOT ACCEPt SHIPMENTS AFTER 3:30 P.M.**

**Please Deliver to:**
**CENTRAL MICHIGAN UNIVERSITY**  
**CENTRAL RECEIVING**  
**1720 S. EAST CAMPU S DRIVE**  
**MOUNT PLEASANT MI 48859**

**TAX FREE REGISTRY NUMBER 38-73-627-K and 38-6004447-W**

**DELIVERY DATE ON OR BEFORE:** 04/03/2013  
**DESTINATION-PREPAID**

**BUYER NAME:** SUE WATT-SMITH  
**PHONE NUMBER:** 989-774-3522

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>00050</td>
<td>12 Months</td>
<td>LEASE: JULY 2011 - JUNE 2012</td>
<td>323.51</td>
<td>3,882.12</td>
</tr>
<tr>
<td>00060</td>
<td>9 Months</td>
<td>LEASE: JULY 2012 - MAR 2013</td>
<td>0.01</td>
<td>0.09</td>
</tr>
</tbody>
</table>

**TOTAL:** 9,728.39

See reverse side of this form for additional terms and conditions

55020-8012  
REQ#: 30014  
BRAD WACHLER RO 119 PH: 1904

**DIRECT ALL INQUIRIES REGARDING THIS ORDER TO THE BUYER**

Purchasing Copy  
AUTHORIZED SIGNATURE FOR CENTRAL MICHIGAN UNIVERSITY
# Central Michigan University Purchase Order

**Vendor:** Four Seasons Ford  
**Address:** Lincoln Mercury of Cadillac Inc  
**Address:** Cadillac MI 49601

**Shipment:** Each purchase order separately. Central Receiving will not accept shipments after 3:30 PM.

**Deliver To:** Central Michigan University  
**Central Receiving:** 1720 S. East Campus Drive  
**Mount Pleasant, MI 48859**

**Tax Free Registry Number:** 38-73-627-K and 38-6004447-W

**Indicate Purchase Order Number on all Documents and Packages**

<table>
<thead>
<tr>
<th>Delivery Date</th>
<th>F.O.B.</th>
<th>Buyer Name</th>
<th>Phone Number</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/03/2013</td>
<td>Destination-Prep/A.D.</td>
<td>Sue Watt-Smith</td>
<td>989-774-3522</td>
<td>1 of 2</td>
</tr>
</tbody>
</table>

**Item** | **Quantity** | **Description** | **Unit Price** | **Total Price** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0010</td>
<td>1</td>
<td>Prepay 1st Month Lease Payment</td>
<td>323.51</td>
<td>323.51</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The first monthly payment of $323.51 is due on 01/04/2010, followed by 38 payments of $323.51 due on the 3rd day of each month.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0020</td>
<td>1</td>
<td>Prepay Title/Registration Fees</td>
<td>23.00</td>
<td>23.00</td>
</tr>
<tr>
<td>0030</td>
<td>5</td>
<td>Lease-2010 Ford Fusion SE</td>
<td>323.51</td>
<td>1,617.55</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2.5L 1E engine; 6-speed auto transmission; VIN: 3FAHP0HA2AR216760; Lease period of February 2010 - June 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0040</td>
<td>12</td>
<td>Lease: July 2010 - June 2011</td>
<td>323.51</td>
<td>3,882.12</td>
</tr>
</tbody>
</table>

**Total:**  

---

**See reverse side of this form for additional terms and conditions**

**Req#:** 30014  
**Brad Wachler RO 119 PH: 1904**

**Direct all inquiries regarding this order to the buyer**

**Authorized Signature for Central Michigan University**
# Central Michigan University

## Purchase Order

**To:** ACCOUNTS PAYABLE, DRAWER 1000  
MT. PLEASANT, MICHIGAN 48859  
PHONE (989) 774-3523

**Vendor:** FOUR SEASONS FORD  
LINCOLN MERCURY OF CADILLAC INC  
319 N MITCHELL  
CADILLAC MI 49601

**Ship to:** CENTRAL MICHIGAN UNIVERSITY  
CENTRAL RECEIVING  
1720 S. EAST CAMPUS DRIVE  
MOUNT PLEASANT MI 48859

**Vendor Reference:** H. CANFIELD

**Date:** 01/13/2010  
**Purchase Order Number:** 45081197

**Tax Free Registry Numbers:** 38-73-627-K and 38-6004447-W

### Delivery Date

<table>
<thead>
<tr>
<th>Delivery Date On Or Before</th>
<th>F.O.B</th>
<th>Destination-Prepaid</th>
<th>Buyer Name</th>
<th>Phone Number</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/03/2013</td>
<td></td>
<td></td>
<td>SUE WATT-SMITH</td>
<td>989-774-3522</td>
<td>2 of 2</td>
</tr>
</tbody>
</table>

### Item:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>0050</td>
<td>12</td>
<td>LEASE: JULY 2011 - JUNE 2012</td>
<td>.01</td>
<td>.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12 MONTHS @ $323.51/MONTH = $3,882.12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0060</td>
<td>9</td>
<td>LEASE: JULY 2012 - MAR 2013</td>
<td>.01</td>
<td>.09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9 MONTHS @ $323.51/MONTH = $2,911.59</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total:** $1,964.39

---

**Note:**
- See reverse side of this form for additional terms and conditions.
- **Req#: 30014**
- **Brad Wachler RO 119 PH: 1904**
- **Direct all inquiries regarding this order to the buyer:**

**Authorized Signature for Central Michigan University**
THE TERMS OF THIS CONTRACT ARE AS FOLLOWS:

--TERMS OF CONTRACT: THIRTY-NINE (39) MONTHS

--MILEAGE: ALLOWED MILEAGE OVER THE THIRTY-NINE MONTHS IS 48,750. 15 CENTS PER MILE CHARGED FOR MILEAGE OVER 48,750 AT END OF CONTRACT.

--PAYMENT FOR THIRTY-NINE MONTHS IS $12,616.89.

--PAYMENT SCHEDULE: THIRTY-NINE MONTHLY PAYMENTS OF $323.51 PER MONTH STARTING JANUARY 4, 2010. THE FIRST MONTH LEASE PAYMENT OF $323.51 PLUS $15.00 TITLE FEE AND $8.00 REGISTRATION FEE (TOTAL $346.51) IS DUE ON DELIVERY.

--FOUR SEASONS FORD WILL PROVIDE A 2009 FORD TAURUS AND FUTURE LIKE VEHICLES TO CMU FOR A 39-MONTH PERIOD COMMENCING AND COINCIDING WITH THE THIRTY-NINE MONTH LEASE AGREEMENT OF THIS 2010 FORD FUSION.

--FOUR SEASONS FORD LINCOLN MERCURY IS 100% RESPONSIBLE FOR THE DISPOSITION OF THE VEHICLE AND THE FULL PAY-OFF BALANCE TO FORD MOTOR CREDIT AT THE END OF THE THIRTY-NINE MONTH LEASE.

--DAMAGE TO VEHICLE: NORMAL VEHICLE WEAR AND TEAR NOT SUBJECT TO PENALTIES; DAMAGE, HOWEVER, IS THE FINANCIAL RESPONSIBILITY OF CENTRAL MICHIGAN UNIVERSITY.

--INSURANCE: MUST BE PROVIDED BY CENTRAL MICHIGAN UNIVERSITY AS REQUIRED BY FINANCIAL INSTITUTION.
Memorandum of Agreement – Automobile(s) for Athletic Business
At Central Michigan University

This memorandum will serve as the formalized agreement specifying the conditions between Four Season’s Ford and Central Michigan University regarding automobiles provided to the Athletic Department. It is agreed that:

1. **Four Season’s Ford** will sell a 2009 Ford Taurus, VIN #1FAHP25W19G111710, to the University for use by the Athletic Department. The value of the vehicle is $18,076 with the total cost being $18,289 which includes $213 docking and title fees.

2. CMU will use the vehicle for a minimum of 60 days and a maximum of 15,000 miles. At the conclusion of the agreement, Four Season’s Ford will purchase the 2009 Ford Taurus, VIN #1FAHP25W19G111710, by check for $18,076.

3. **Four Season’s Ford** agrees to provide this vehicle and future like vehicles to CMU for a 39-month period commencing with this agreement. This 39-month period will coincide with the 39 month lease of a 2010 Ford Fusion from Four Season’s Ford.

4. During the period the Athletic Department utilizes the vehicle, the University will assume full responsibility and liability for proper insurance coverage, maintenance, repair, fuel, and condition of the vehicle.

5. Central Michigan University further agrees to defend, indemnify and hold harmless Four Season’s Ford for any of CMU’s acts or occurrences resulting from CMU’s use of the automobile that give rise to liability of any kind in any amount. Additionally, the University agrees to reimburse Four Season’s Ford for any liability cost incurred by the dealership as a result of CMU’s negligent use of this vehicle.

6. CMU will provide the vehicle with a State of Michigan municipal license plate for the entire term of this agreement.

7. Alterations to this agreement may be made by written mutual consent of the two parties.

8. The intent to terminate this agreement by either party must be given in writing sixty (60) days in advance of the conclusion of this agreement.

I have read the above and accept the provisions set forth in this memorandum of agreement.

DATED 12/10 UNIVERSITY REPRESENTATIVE

DATED __________ AUTOMOBILE DEALER __________